



# Summons to attend meeting of Full Council

**Date:** Tuesday, 19 July 2016

**Time:** 6.00 pm

**Venue:** The Council Chamber - City Hall, College Green,  
Bristol, BS1 5TR

## To: All Members of Council

Please note: Councillors are reminded that before this Full Council meeting, a member forum (questions from councillors to the Mayor/executive and statements from councillors) will be held from 5.00 – 6.00 pm.

Members of the public attending meetings or taking part in Public forum are advised that all Full Council are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items) and the footage will be available for two years. If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.

**Issued by:** Ian Hird, Democratic Services

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**Date:** Monday, 11 July 2016



# Agenda

## 1. Welcome and safety information

## 2. Apologies for absence

## 3. Minutes - Full Council - 31 May 2016

To approve the minutes of the Full Council meeting held on 31 May 2016 as a correct record. **(Pages 9 - 18)**

## 4. Minutes - Extraordinary Full Council - 29 June 2016

To approve the minutes of the Extraordinary Full Council meeting held on 29 June 2016 as a correct record. **(Pages 19 - 39)**

## 5. Declarations of interest

To note any declarations of interest from the Mayor / councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

## 6. Lord Mayor's business

To receive and note any announcements from the Lord Mayor.

## 7. Public forum

Please note:

Up to 30 minutes is allowed for this item.

Public forum items should be e-mailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

Public forum items can be about any matter the Council is responsible for



or which directly affects the city.

Please note that the following deadlines apply to this meeting:

a. Public petitions and statements: Petitions and written statements must be received by 12.00 noon on Monday 18 July 2016 at latest. One written statement per member of the public is permitted. These should be e-mailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

b. Public questions: Public questions must be received by 5.00 pm on Wednesday 13 July 2016 at latest. A maximum of 2 questions per member of the public is permitted. These should be e-mailed to [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

## **8. Petitions notified by councillors**

Please note:

Up to 10 minutes is allowed for this item.

Petitions notified by councillors can be about any matter the Council is responsible for or which directly affects the city.

The deadline for the notification of petitions to this meeting is 12.00 noon on Monday 18 July 2016 at latest.

## **9. Petition debate - petition on residents parking schemes**

To debate a petition that has reached the 3,500 signature threshold to qualify for a Full Council debate.

**(Pages 40 - 41)**

## **10. Audit Committee - annual report 2015-16**

To receive the annual report of the Audit Committee 2015-16.

**(Pages 42 - 65)**

## **11. Report from Place Scrutiny inquiry day - The Case for Culture: How can we support Bristol's cultural sector to continue to grow and flourish?**

To receive the report from the Place Scrutiny inquiry day for information, and to comment on the key recommendations and Cabinet decisions.

**(Pages 66 - 86)**



## 12. Motions

To consider motions as follows:

### **Motion 1 – Devolution engagement**

- Motion to be moved by Councillor Threlfall (Labour group)

“This Council welcomes the Mayor and Cabinet’s decision to move forward with a £1 billion devolution deal from Government, along with Bath & North East Somerset (B&NES) and South Gloucestershire councils. We note the deal is the largest in the country and is worth more than £1,000 per head of population. We further note a new Combined Authority would oversee the new funding and powers devolved from Government and would be chaired by a publicly-elected West of England Mayor, working alongside the Leaders and Mayor of the three councils.

We recognise that a public consultation on the creation of a new West of England Mayoral Combined Authority (MCA) is now open, running from Monday 4 July 2016 until 15 August 2016. This is being carried out in line with national legislation, which means that the scope of this initial consultation is narrower than what we as a council would wish.

As a Council we are determined to ensure that devolution works for the people of Bristol. We recognise that a greater public consultation and engagement is needed to identify the public’s priorities for devolution.

As soon as the Secretary of State has granted approval for the creation of the West of England Mayoral Combined Authority, we as a council resolve to:

1. Establish a city wide engagement programme and consultation to identify the public’s devolution priorities. This will include working with the neighbourhood partnerships, our public and voluntary sector partners, the business community, education, environmental and community partners, faith organisations and Trade Unions.
2. Work with the Council’s Overview and Scrutiny Board and the West of England Joint Scrutiny Committee on developing robust and transparent scrutiny arrangements to strengthen the governance of the new authority.
3. Identify further powers which local people and businesses would wish to see devolved in any future deals.”



## **Motion 2 – Living in a diverse and tolerant society**

- Motion to be moved by Councillor Hopkins (Liberal Democrat group)

“We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. Our council condemns racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.

We will work to ensure that local bodies and programmes have the support and resources they need to fight and prevent racism and xenophobia.

We reassure all people living in this area that they are valued members of our community.”

### **Note:**

**Under the Council’s constitution, 30 minutes are available for the consideration of motions. In practice, this realistically means that there is usually only time for one, or two motions to be considered. With the agreement of the Lord Mayor, motions 1 and 2 above will be considered at this meeting. Details of other motions submitted (which, due to time constraints, are very unlikely to be considered at this meeting) are set out below for information:**

## **Motion 3 - Impact of Cribbs Patchway New Neighbourhood**

- Motion submitted by: Cllr Gollop (Conservative group)

“This Council remains concerned about the impact on the lives of residents in those wards adjoining the planned Cribbs Patchway New Neighbourhood (CPNN).

The local road network is already struggling to cope with the demands being placed upon it and the construction of 5,700 extra dwellings on the old Filton airfield can only make this situation much worse.

Council understands the transport plan for this major housing development has still to be finalised and a scheme of mitigation measures agreed.

In order to alleviate pressures on the A4018, and relieve traffic volumes on residential roads, Council believes much more needs to be done to attract people on to public transport.

Accordingly, Council calls on the Mayor to work with councillors and transport planners in South Glos with a view to identifying the location and creation of a new Park & Ride site on the border of North West



Bristol.”

#### **Motion 4 - Citywide clean air plan needed to tackle dangerous air pollution**

- Motion submitted by: Cllr English (Green group)

“Council welcomes plans to introduce a Clean Air zone in the Old City area of Bristol, subject to enabling legislation from Central Government. While this could be a helpful test run for a Clean Air Zone covering a larger area, this small proposed Clean Air Zone is not expected to bring levels of key air pollutants in the worst affected parts of the city to safe and legal levels.

Council requests that officers present a plan to demonstrate how we can ensure clean air across the city. This should include practical action for how key pollutants, which are estimated to kill over 200 Bristol residents per year, can be reduced to safe and legal levels.

Council requests that any plan for a Clean Air Zone or Ultra Low Emission Zone also includes a phased introduction of restrictions and charges for private diesel vehicles, which are a major and growing source of these most damaging pollutants. This would be consistent with London’s current approach on air quality and the most recent measures announced by London Mayor Sadiq Khan.”

#### **Motion 5 - Shark fin free Bristol**

Motion submitted by: Cllr Hance (Green group)

“Full Council notes that:

Many Bristol residents are deeply concerned about the decline in shark populations. The conservation organisation Fin Fighters has been campaigning to make the UK shark fin free by 2023.

Full Council believes that:

1. Owing to the catastrophic declines of shark populations driven by the global market for shark fin and the health implications of consuming shark; shark finning and the sale and distribution of Shark fins in the city of Bristol should be opposed.

Full Council resolves:

1. To urge businesses and individuals in the city of Bristol to end the sale and consumption of shark fin products.
2. That it will not knowingly purchase shark fin products for Council provided catering or events.



3. To support the Fin Fighters community in its positive engagement with the businesses selling shark fin, and in their efforts to encourage participation in the Fin Fighters Shark Support certification scheme.
4. To work with the MPs representing Bristol in Westminster, to call on them to strengthen the laws surrounding the practice of commercial shark fishing and support the Fin Free UK by 2023 campaign to ban the sale and distribution of shark fin in the UK by the year 2023.”

### **Motion 6 - Working with our Friends**

- Motion submitted by: Cllr Wright (Liberal Democrat group)

“In the light of the outcome of the EU referendum, Council notes that the result in Bristol was a significant majority for remain.

Council reaffirms Bristol's long-term commitment to the promotion and development of social, cultural and economic co-operation with other European cities through:

- Historic twinning links with Hannover and Bordeaux post Second World War.
- Joint working as a member of the Eurocities network.
- Commitment as a co-signatory to the European Green Digital Charter.
- Its status as European Green Capital and an active member of the Green Capital network.

Council resolves to:

- Continue to pursue our existing European links.
- Promote co-operation between the people of Bristol and other European cities.
- Encourage, promote and develop further links with the people of other European cities.
- Encourage and promote a cross-party movement within the city to support and promote and understanding and co-operation with our European neighbours.”



Signed

A handwritten signature in black ink, appearing to read 'S. Baye', with a period at the end.

Proper Officer  
Monday, 11 July 2016





# THE LORD MAYOR

J Lovell

Mayor M Rees

## COUNCIL CHAMBER SEATING

ALDERMAN			
ALDERMAN	M Davies	H Jama	
	K Dudd	H Godwin	C Johnson
ALDERMAN	M Langley	F Breckels	P Smith
	J Sergeant	O Mead	M Hickman
ALDERMAN	D Alexander	B Clark	C Cheney
	N Beech	A Craig	E Tincknell
ALDERMAN	P Goggin	C Jackson	

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ALDERMAN	L Whittle	M Brain	H Holland
	J Wellington	S Khan	M Bradshaw
ALDERMAN	H Bradley	S Pearce	M Threlfall
	N B.-Jones	C Phipps	R Pickersgill
ALDERMAN	T Brook	G Kirk	B Massey
		A Keen	A Shah
ALDERMAN			

H Clough	G Hopkins	C C.-Smith	
Flexible LD seat	T Kent	C Davies	
	A Negus	M Wright	
R Eddy		J Clark	
P Abraham	M Melias		
G Gollop	S Jones		
L Alexander	G Morris	K Quartley	
C Hiscott	L Radford	T Carey	
M Weston	J Goulandris	C Windows	

C Bolton	C Denyer	J Thomas	
C Lake	E Combley	S Clarke	
J English	C Stevens	P O'Rourke	
F Hance	M Fodor		

PUBLIC FORUM REPS / PRESS AREA

## PUBLIC GALLERY

Agenda Item 1

## Bristol City Council Minutes of the Full Council

31 May 2016 at 2.00 pm



**Present:** Jeff Lovell, Lord Mayor; Marvin Rees, Bristol Mayor

**Councillors:** Peter Abraham, Donald Alexander, Lesley Alexander, Nicola Beech, Charlie Bolton, Harriet Bradley, Mark Bradshaw, Nicola Bowden-Jones, Mark Brain, Fabian Breckels, Tom Brook, Clare Campion-Smith, Tony Carey, Craig Cheney, Barry Clark, Jos Clark, Stephen Clarke, Harriet Clough, Eleanor Combley, Asher Craig, Chris Davies, Mike Davies, Carla Denyer, Kye Dudd, Richard Eddy, Jude English, Martin Fodor, Helen Godwin, Paul Goggin, Geoff Gollop, John Goulandris, Marg Hickman, Claire Hiscott, Helen Holland, Gary Hopkins, Chris Jackson, Hibaq Jama, Carole Johnson, Steve Jones, Anna Keen, Tim Kent, Sultan Khan, Gill Kirk, Cleo Lake, Mike Langley, Brenda Massey, Olly Mead, Matt Melias, Graham Morris, Anthony Negus, Paula O'Rourke, Steve Pearce, Celia Phipps, Kevin Quartley, Liz Radford, Jo Sergeant, Afzal Shah, Paul Smith, Clive Stevens, Mhairi Threlfall, Estella Tincknell, Jon Wellington, Mark Weston, Chris Windows and Mark Wright

**Aldermen/women:** R Griffey, M Withers, M Sykes, J McLaren, N Barton, P Main, C Smith, A Massey, W Martin, B Price, M Bailey

### 1. Welcome and safety information

The Lord Mayor welcomed all attendees to the meeting, and made a safety announcement in relation to the fire/emergency evacuation procedure.

### 2. Apologies for absence

Apologies for absence were received from Councillors Hance, Pickersgill, Thomas and Whittle.

It was noted that Councillor Holland had given her apologies for delayed arrival at this meeting as she was attending the funeral of former councillor George Micklewright.

### 3. Election of Lord Mayor



Councillor Jackson moved that Councillor Jeff Lovell be elected as Lord Mayor for the 2016/17 municipal year.

Councillor Weston seconded the motion.

On being put to the vote, it was

**RESOLVED:**

**That Councillor Jeff Lovell be elected as Lord Mayor of the City and County of Bristol for the 2016/17 municipal year.**

Councillor Lovell then signed the declaration of acceptance of the office of Lord Mayor of the City and County of Bristol.

The Lord Mayor then addressed the Full Council and took the chair for the remainder of the meeting.

On the motion of Councillor Negus, seconded by Councillor Fodor, and noting the additional comments of Councillor Massey, it was

**RESOLVED:**

**That a vote of thanks be approved by the Full Council to Councillor Clare Champion-Smith in recognition of her work and duties carried out during her year as Lord Mayor of the City and County of Bristol.**

Councillor Champion-Smith then addressed the Full Council.

On the motion of Councillor Gollop, seconded by Councillor Brain, it was:

**RESOLVED:**

**That a vote of thanks be approved by the Full Council to Alastair Watson in recognition of his work and duties carried out during his year as Deputy Lord Mayor of the City and County of Bristol.**

Alastair Watson then addressed the Full Council.

On the motion of Councillor Kent, seconded by Councillor Bolton, it was

**RESOLVED:**

**That a vote of thanks be approved by the Full Council to the retiring Lord**



**Mayor's consort in recognition of his work and duties carried out during his year as Lord Mayor's consort.**

#### **4. Election of Deputy Lord Mayor**

Councillor Hopkins moved that Councillor Chris Davies be elected as Deputy Lord Mayor for the 2016/17 municipal year.

Councillor Pearce seconded the motion.

On being put to the vote, it was

**RESOLVED:**

**That Councillor Chris Davies be elected as Deputy Lord Mayor of the City and County of Bristol for the 2016/17 municipal year.**

Councillor Davies then signed the declaration of acceptance of the office of Deputy Lord Mayor of the City and County of Bristol.

The Lord Mayor then proposed that Council adjourn for 30 minutes for refreshments. It was then

**RESOLVED:**

**That the Full Council adjourn for 30 minutes for refreshments.**

#### **5. Minutes of previous meeting**

On the motion of the Lord Mayor, seconded by Councillor Jackson, it was

**RESOLVED:**

**That the minutes of the meeting of the Full Council held on 15 March 2016 be confirmed as a correct record and signed by the Lord Mayor, subject to the following amendment:**

**Minute no. 100 – Secondary school planning – amend the first sentence to read:**

**“The Full Council considered a report setting out an update on the planning to meet the demand for additional secondary school places, as requested in the motion approved by the Full Council on 15 September 2015.”**

#### **6. Declarations of interest**



There were no declarations of interest.

## **7. Lord Mayor's business**

### **a. Recent deaths**

The Lord Mayor referred to the recent deaths of:

- former councillor, Alderman David R Poole.
- former councillor and Lord Mayor, Alderman Kathleen Mountstephen.
- former councillor, Alderman Michael Moore.
- former councillor Patrick Hassell.
- former councillor and Council leader George Micklewright.
- Carmen Beckford, MBE, founding member of the St Paul's carnival.

On behalf of the their respective political groups, Councillor Hopkins, Councillor Abraham, Councillor Bolton and Councillor Craig then paid tributes in remembrance of the above named.

The Full Council then stood and observed a minute's silence in remembrance of former councillors Alderman David R Poole, Alderman Kathleen Mountstephen, Alderman Michael Moore, Patrick Hassell and George Micklewright, and Carmen Beckford MBE.

### **b. Local sporting success**

On behalf of the Full Council, the Lord Mayor congratulated:

- Lee Haskins on his recent defence of the IBF bantamweight boxing world title.
- Bristol Rovers on their promotion to League One, their second successive promotion.
- Bristol Rugby on their promotion to the rugby union Premiership.

## **8. The Mayor of Bristol's annual statement to Full Council**

The Full Council received and noted the annual statement from the Mayor of Bristol, Marvin Rees, outlining his key aims and priorities for the year ahead.

Each of the other political group leaders then responded and made their own statements to Full Council.

The Mayor then responded to the political group leader statements.



## 9. Annual manifesto from Bristol City Youth Council

The Full Council received and noted a document setting out the Bristol City Youth Council manifesto / priorities for the year ahead.

The manifesto / priorities were presented at the meeting by:

- Sophie Giltinan, Chair of Bristol City Youth Council
- Letisha Christopher, youth council member
- Rowan Gibby, youth council member
- Ebony Jade Clark, youth council member
- Jack Payn, Bristol UK youth member of Parliament
- Micaela Briscoe, Bristol UK youth member of Parliament
- Theo Davies, Bristol Youth Mayor
- Elise Brindley, Bristol Youth Mayor

The Mayor, and then Councillors Melias, Lake and Champion-Smith (on behalf of their respective political groups), and Councillor Hiscott as Cabinet member for Education and Skills responded to the Youth Council representatives regarding their manifesto.

On behalf of the Full Council, the Lord Mayor thanked the youth representatives for their presentation, and suggested that it would be appropriate for a progress report to be brought back to the Full Council later in the year.

## 10 Amendments to the constitution

The Full Council considered a report of the Interim Service Director - Legal and Democratic Services seeking approval of proposed amendments to the constitution for 2016/17.

The Mayor moved the report and the recommendations set out therein.

Councillor Weston seconded the motion.

Upon being put to the vote, the motion was CARRIED and it was

### **RESOLVED:**

- 1. That Council Procedure Rule 2.1.2 be suspended in order that the constitutional amendments approved at this meeting can take immediate effect.**
- 2. That approval be given to the constitutional changes set out in the report.**



## 11 Establishment of committees and terms of reference

The Full Council considered a report of the Interim Service Director - Legal and Democratic Services on the establishment and terms of reference of committees for 2016/17.

The Lord Mayor moved the report and the recommendations set out therein.  
Councillor Jackson seconded the motion.

Upon being put to the vote, the motion was CARRIED, and it was:

### RESOLVED:

#### 1. that the following committees be established for the 2016/17 municipal year:

- a. **Overview and Scrutiny bodies:**
  - **Overview and Scrutiny Management Board**
  - **People Scrutiny Commission**
  - **Place Scrutiny Commission**
  - **Neighbourhoods Scrutiny Commission**
  - **Business Change and Resources Scrutiny Commission**

#### *Joint scrutiny bodies:*

(it was noted that the Joint Health Scrutiny Committee, the West of England Joint Scrutiny Committee and the South West Ambulance Service Trust Joint Scrutiny Committee did not need to be formally re-established as they remained extant).

- b. **Regulatory Committees:**
  - **Development Control Committee A**
  - **Development Control Committee B**
  - **Public Safety and Protection Committee**
  - **Public Rights of Way and Greens Committee**
- c. **Appeals Committee**
- d. **Other non-executive committees:**
  - **Human Resources Committee**
  - **Selection Committee**
  - **Audit Committee**
- e. **Statutory committees:**
  - **Licensing Committee and the Health and Wellbeing Board.**



**2. That the terms of reference of the committees for the 2016/17 municipal year be approved, as set out in Appendix A of the report.**

**3. That the Chairs of the Overview and Scrutiny Commissions be appointed as follows:**

- Overview and Scrutiny Management Board - Councillor Gollop
- People Scrutiny Commission - Councillor Massey
- Place Scrutiny Commission - Councillor English
- Neighbourhoods Scrutiny Commission - Councillor Negus
- Business Change & Resources Scrutiny Commission – Councillor Morris.

**4. That members be appointed to the Overview and Scrutiny Management Board (to include the chairs of the scrutiny commissions referred to in 3. above) as follows:**

**Councillor Bolton**

**Councillor Bowden-Jones**

**Councillor Brook**

**Councillor English**

**Councillor Gollop**

**Councillor Kirk**

**Councillor Massey**

**Councillor Mead**

**Councillor Morris**

**Councillor Negus**

**Councillor Pearce**

## **12 Allocation of committee seats and appointment of members to committees**

The Full Council considered a report of the Interim Service Director - Legal and Democratic Services seeking agreement on the size of committees and the allocation of seats to political groups in accordance with the political balance rules, and approval of the appointment of members to serve on committees for 2016/17 (and substitution arrangements).





The Lord Mayor moved the report and the recommendations set out therein.

Councillor Bolton seconded the motion.

Upon being put to the vote, the recommendations were CARRIED, and it was

**RESOLVED:**

- 1. That approval be given to the allocation of seats on committees as set out in the report.**
- 2. That 15 members be appointed to the Licensing Committee as follows:**

**Councillor Abraham  
Councillor B Clark  
Councillor Clough  
Councillor Davies  
Councillor Eddy  
Councillor Hance  
Councillor Jama  
Councillor Khan  
Councillor Langley  
Councillor Massey  
Councillor O'Rourke  
Councillor Pearce  
Councillor Whittle  
Councillor Windows  
One vacancy**

- 3. That all members of Council be appointed to serve on the Appeals Committee, comprising of any 3 members of the Council, subject to them having first received the necessary training and not having been involved in the original decision which is subject to appeal.**
- 4. That the Council be represented by 3 members, one from each of the 3 largest political groups, on the Joint Health Scrutiny Committee, the South West Ambulance Service Trust Joint Scrutiny Committee, and the West of England Joint Scrutiny Committee.**
- 5. That the continuation of the membership arrangements for the Health and Wellbeing Board be noted.**
- 6. That named members be provided for the committees by the group whips by 5.00 p.m. on 3 June 2016 (to be sent to the Monitoring Officer). If named substitutes are not also provided, then any councillor of the relevant group may attend a meeting as a substitute other than in**



the case of (a) a Development Control committee, where the substitute must be a member of another Development Control committee (and be appropriately trained) or (b) any Scrutiny committee, where the substitute may not be a member of the executive.

### 13 Dates and times of Full Council meetings 2016/17

The Full Council considered a report of the Service Director - Legal and Democratic Services seeking approval of the dates and times of meetings of the Full Council for the 2015/16 municipal year, and the date and time of the 2016/17 annual Full Council meeting.

On the motion of the Lord Mayor, seconded by Councillor Goulandris, it was

#### RESOLVED:

That dates and times of meetings be agreed as follows:

6.30 pm, Wednesday 29 June 2016 (extraordinary meeting to consider proposals for a combined authority and devolution for the West of England).

6.00 pm, Tuesday 19 July 2016 \*

6.00 pm, Tuesday 13 September 2016 \*

6.00 pm, Tuesday 8 November 2016 \*

2.00 pm, Tuesday 13 December 2016 \*

2.00 pm, Tuesday 17 January 2017 \*

2.00 pm, Tuesday 21 February 2017 (budget setting meeting)

6.00 pm, Tuesday 14 March 2017 \*

\* Note: on these dates, a member forum (up to one hour) will be held prior to the start of the Full Council meeting.

LORD MAYOR

Meeting ended at 6.00 pm

CHAIR \_\_\_\_\_





## Bristol City Council Minutes of the Extraordinary Full Council

29 June 2016 at 6.30 pm



**Present:** Jeff Lovell, Lord Mayor; Marvin Rees, Bristol Mayor

**Councillors:** Lesley Alexander, Charlie Bolton, Donald Alexander, Mark Bradshaw, Mark Brain, Nicola Beech, Fabian Breckels, Nicola Bowden-Jones, Harriet Bradley, Clare Champion-Smith, Craig Cheney, Stephen Clarke, Tom Brook, Chris Davies, Tony Carey, Carla Denyer, Richard Eddy, Jos Clark, Martin Fodor, Eleanor Combley, Geoff Gollop, Asher Craig, John Goulandris, Mike Davies, Fi Hance, Kye Dudd, Marg Hickman, Claire Hiscott, Jude English, Helen Holland, Gary Hopkins, Helen Godwin, Paul Goggin, Hibaq Jama, Tim Kent, Sultan Khan, Gill Kirk, Mike Langley, Carole Johnson, Steve Jones, Anna Keen, Brenda Massey, Olly Mead, Cleo Lake, Graham Morris, Anthony Negus, Steve Pearce, Paula O'Rourke, Celia Phipps, Kevin Quartley, Ruth Pickersgill, Afzal Shah, Liz Radford, Jo Sergeant, Paul Smith, Jerome Thomas, Clive Stevens, Mhairi Threlfall, Estella Tincknell, Mark Weston, Jon Wellington, Chris Windows, Lucy Whittle and Mark Wright

**Aldermen/women:** R Griffey, A Massey, J McLaren, R Walker, CJN Williams

### 1. Welcome and safety information

The Lord Mayor welcomed all attendees to the meeting, and made a safety announcement in relation to the fire/emergency evacuation procedure.

### 2. Apologies for absence

Apologies were received from Councillor Peter Abraham and Councillor Chris Jackson.

### 3. Declarations of interest

There were no declarations of interest.

### 4. Public Forum

In relation to agenda item 5 (Combined Authority and Devolution proposals), four public forum statements were received and noted, from:



1. David Redgewell, Martin Cinamond, Nigel Bray, Jenny Raggett and John Hassell.
2. Councillor Charlie Bolton.
3. James Durie.
4. Christina Biggs.

## 5. Combined authority and devolution proposals

The Full Council considered a report on the Combined Authority and West of England devolution proposals.

Prior to the debate on the report, the Lord Mayor advised the Full Council that the final decision on whether to approve the package of proposals detailed in the report was an executive decision.

The Cabinet had met earlier that day to give initial consideration to the proposals.

The Cabinet meeting had been adjourned. In adjourning the meeting, the Mayor and Cabinet had asked that Full Council to debate and scrutinise the proposals. Once the Full Council had debated and voted on whether to support the proposals, and concluded its meeting, the Cabinet would reconvene to consider the final decision, taking account of Full Council's views.

The Full Council then held a debate on the proposals.

Councillor Bolton moved the following amendment, setting out additional points (i.e. additional to the report recommendations) that the Full Council may wish to refer to the Cabinet:

Add at the end of the combined authority and devolution proposals on page 5 of the Full Council papers:

“Council expresses its view that:

1. The devolution deal must not be solely about economic growth; we must give equal importance to reducing inequality and enhancing environmental sustainability. Therefore equality and environmental sustainability must be given meaningful weightings in the economic model, in both
  - a. The criteria used for selecting projects to benefit from devolved funds, and
  - b. The metrics that determine whether the projects have been successful.
2. We welcome the mention of scrutiny and audit in the documentation. However, it does not state what level of support is given to each. It must be at a sufficient level to allow it to be fully effective and independent from the executive.”

Councillor Denyer seconded the amendment.



Upon being put to the vote, the amendment was LOST (18 members voting in favour, 47 against with 1 abstention).

Councillor Hopkins moved the following amendment, setting out additional points (i.e. additional to the report recommendations) that the Full Council may wish to refer to the Cabinet:

Add:

“This Council, although fully committed to the principle and practice of devolution, regrets the condition of a ‘Metro Mayor’ which represents an unnecessary and expensive extra layer of spending when public funds are in short supply.”

Councillor Jos Clark seconded the amendment.

Upon being put to the vote, the amendment was LOST (18 members voting in favour, 47 against with 1 abstention).

Councillor Kent moved the following amendment, setting out additional points (i.e. additional to the report recommendations) that the Full Council may wish to refer to the Cabinet:

Add:

“This Council regrets the lack of public involvement in the ‘devolution process’ and would wish to debate the proposals in the autumn after the public have had their say and before this Council commits itself irrevocably to the Metro Mayor and all that goes with it.”

Councillor Wright seconded the amendment.

Upon being put to the vote, the amendment was LOST (15 members voting in favour, 47 against with 4 abstentions).

The Full Council then voted on whether it wished to support the following comments submitted by the Overview and Scrutiny Management Board, as presented during the debate by Councillor Gollop (Chair of the Board):

“OSM comments for submission to Cabinet and Full Council:

OSM noted that the recommendations set out in the Cabinet and Full Council report will be determined / voted on as a “package” of interrelated recommendations.



Full Council will also consider any amendments proposed, setting out any additional points that Cabinet are asked to consider.

Having discussed all of the above, OSM agreed that, in considering the Combined Authority and Devolution proposals, Cabinet and Full Council be asked to note and endorse the following comments:

- a. **Robust scrutiny** – it will be essential to ensure that robust scrutiny is put in place, is ongoing, and appropriately resourced by each of the authorities. It is noted that there will be legislative backing for the scrutiny role (currently this is not the case at a West of England level).
- b. **Impact of reduced EU funding** – following the EU referendum result, it is important to note that there will be a potential impact resulting from reduced EU funding.
- c. **Environmental protection and equalities considerations:** whilst recognising the vital importance of securing ongoing economic growth, it is also essential that reducing environmental impacts and inequality are central to the devolution agreement, and are key elements within the economic model.
- d. **Metro-Mayor concerns:** whilst noting that the Metro-Mayor is a requirement of the deal, there are concerns and reservations about the need for this governance solution, and on the processes around the appointment and powers of the Metro-Mayor.
- e. **Consultation responses:** if the scheme is approved, OSM wishes to meet in early-mid August to give consideration to the public consultation responses, and in light of that further consideration, may wish to submit further comments to the Secretary of State by the closing date of 26 August. OSM also suggested that a provisional Extraordinary Full Council could take place before final consent is given by Cabinet if necessary.”

On being put to the vote, the Full Council

**RESOLVED (64 members voting in favour, none against, with 2 abstentions):**

**That the comments submitted by the Overview and Scrutiny Management Board be supported and referred to the Mayor and Cabinet.**

The Full Council then voted on whether to support the package of recommendations as set out in the report and

**RESOLVED (59 members voting in favour, 2 against, with 5 abstentions):**



That, noting that Full Council's views will be referred to the Mayor and Cabinet, support be given to the following recommendations as set out in the report (*noting that the final decision will be taken at Cabinet as an executive decision*):

1. To agree to proceed with the devolution deal as set out in the governance scheme.
2. To note the West of England Devolution Agreement (Appendix 1).
3. To consider the Governance Review for the West of England 2016 (Appendix 2) conducted under s.108 of the 2009 Act and to agree the conclusion that the establishment of a Mayoral Combined Authority for the area of Bath and North East Somerset, Bristol City Council and South Gloucestershire Council would be likely to improve the exercise of statutory functions in relation to the area.
4. Consider the proposed governance scheme for a Mayoral Combined Authority (Appendix 3) and agree the Scheme for public consultation under s.109 of the 2009 Act.
5. Authorise the City Director to subsequently submit:
  - a. the Governance Scheme.
  - b. the consultation responses received (or an appropriate summary); and
  - c. any further consultation response that the Council may itself wish to make to the Secretary of State for the Department of Communities and Local Government.
6. Authorise the City Director to make any minor amendments or corrections to the governance scheme to enable publication of the scheme for public consultation.
7. Refer any resulting Order back to the appropriate decision making body, Cabinet, for approval.





Meeting ended at 8.20 pm

**CHAIR** \_\_\_\_\_



## Meeting Title: Full Council - 29/06/2016

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<b>Date</b>	2016-06-29
<b>Begin</b>	18:13
<b>End</b>	
<b>Description</b>	

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### Delegate

<b>ID</b>	<b>Title</b>	<b>Name</b>	<b>First name</b>	<b>Group</b>	<b>Seat</b>	<b>Badge number</b>
2	Cllr	Johnson	Carole	Labour	Seat 77	E3381B7A
3	Cllr	Davies	Mike	Labour		13CA4486
5	Cllr	Alexander	Donald	Labour		F3FE4486
7	Cllr	Melias	Matt	Conservative		23A64486
8	Cllr	Bradshaw	Mark	Labour		E3AF4486
9	Cllr	Phipps	Celia	Labour	Seat 102	43E34786
10	Cllr	Combley	Ashley	Green		93D94486
11	Cllr	Brook	Tom	Labour	Seat 119	63204586
12	Cllr	Quartley	Kevin	Conservative		E3894686
15	Cllr	Carey	Tony	Conservative		E3CE4486
17	Cllr	Bradley	Harriet	Labour		E3934586
18	Cllr	Dudd	Kye	Labour		23C74686
19	Cllr	Smith	Paul	Labour		83C24686
20	Cllr	O'Rourke	Paula	Green		E3BD4686
22	Cllr	Denyer	Carla	Green		23944786
23	Cllr	Stevens	Clive	Green		83601B7A
26	Cllr	Shah	Afzal	Labour		03274586
27	Cllr	Pickersgill	Ruth	Labour		A3B64686
29	Cllr	Threlfal	Mhairi	Labour		F34B4586
30	Cllr	Jackson	Christopher	Labour		E3804786
31	Cllr	Lovell	Jeff	Labour		73E14486
32	Cllr	Alexander	Lesley	Conservative		034F4586
33	Cllr	Bowden-Jones	Nicola	Labour		43CA4486
34	Cllr	Holland	Helen	Labour		B3144586
35	Cllr	Brain	Mark	Labour		C3224586
36	Cllr	Goggin	Paul	Labour		D3A44686
37	Cllr	Windows	Chris	Conservative		D3D94786
38	Cllr	Weston	Mark	Conservative		33AC4586
39	Cllr	Clark	Barry	Labour		13D64486

## Meeting Title: Full Council - 29/06/2016

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40	Cllr	Clough	Harriet	Liberal Democrat		73FB4686
42	Cllr	Keen	Anna	Labour		13754786
43	Cllr	Cheney	Craig	Labour		A3A94486
44	Cllr	Hiscott	Claire	Conservative		936E4886
45	Cllr	Mead	Olly	Labour		E3C74786
46	Cllr	Wright	Mark	Liberal Democrat		03CF4486
49	Cllr	Jama	Hibaq	Labour	Seat 92	337A4586
51	Cllr	Tincknell	Estella	Labour		F3D04486
52	Cllr	Kirk	Gill	Labour		83114586
53	Cllr	Hance	Fi	Green		831D4586
54	Cllr	Fodor	Martin	Green		C3D24486
55	Cllr	Massey	Brenda	Labour		D3014586
57	Cllr	Bolton	Charles	Green		C3004586
59	Cllr	Beech	Nicola	Labour		73CA4486
60	Cllr	Pearce	Steve	Labour	Seat 101	638C4786
63	Cllr	Morris	Graham	Conservative		23F84486
64	Cllr	Jones	Steve	Conservative		B3CA4686
65	Cllr	Goulandris	John	Conservative		335A4886
66	Cllr	Abraham	Peter	Conservative		E3914786
67	Cllr	Campion-Smith	Clare	Liberal Democrat		C3631B7A
68	Cllr	Gollop	Geoff	Conservative		43F74486
69	Cllr	Radford	Liz	Conservative		03E24486
70	Cllr	Wellington	Jon	Labour		D3D54686
71	Cllr	Whittle	Lucy	Labour		53BB4486
72	Cllr	Clarke	Stephen	Green		83E24686
73	Cllr	Eddy	Richard	Conservative		C39E4486
74	Cllr	Kent	Tim	Liberal Democrat		D3A94686
75	Cllr	Craig	Asher	Labour		D3FF4686
76	Cllr	Hickman	Margaret	Labour		13394586
77	Cllr	Lake	Cleo	Green		839A4686
79	Cllr	Negus	Anthony	Liberal Democrat		73CE4786
80	Cllr	Davies	Chris	Liberal Democrat		63DE4486
81	Cllr	Hopkins	Gary	Liberal Democrat		F3B04486
82	Cllr	Langley	Mike	Labour		63CA4786
83	Cllr	Breckels	Fabian	Labour		D3E34786
84	Cllr	Sergeant	Jo	Labour		63924586
85		Rees	Marvin	Labour		233EE966

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86		Khan	Sultan	Labour		33C54486
88	Cllr	Clark	Jos	Liberal Democrat		E3864886
89	Cllr	Thomas	Jerome	Green		C3C24786
90	Cllr	Godwin	Helen	Labour		B3524586
91	Cllr	English	Jude	Green	Seat 69	43BC4686
92	Mr	Butt	Taj			D331E966
93	Lord Mayor	Lovell	Jeff	Labour	Seat 5	833FE966
94	Duplicate	Hance	Fi	Green		B3B04686

### Authority In the Meeting

Authority Pass From	Authority Pass To	Start	End
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### Agenda items overview

Sequence	Type	Title	Description	Start time	End time
1	Vote Item	VOTE ON GREEN AMENDMENT		6/30/2016 8:12:25 PM	6/30/2016 8:13:54 PM
2	Vote Item	VOTE ON LIB DEM ADDITION 1		6/30/2016 8:13:54 PM	6/30/2016 8:14:41 PM
3	Vote Item	VOTE ON LIB DEM ADDITION 2		6/30/2016 8:14:41 PM	6/30/2016 8:15:31 PM
4	Vote Item	SUPPORTING OSM COMMENTS		6/30/2016 8:15:31 PM	6/30/2016 8:16:17 PM
5	Vote Item	REPORT RECOMMENDATIONS 1 - 7 WITH AGREED ADDITIONS		6/30/2016 8:16:17 PM	

### Speech time statistics

Sequence	Type	Title	Enabled	Arranged Time	Used Time
1	Vote Item	VOTE ON GREEN AMENDMENT	No	00:05:00	00:00:00
2	Vote Item	VOTE ON LIB DEM ADDITION 1	No	00:05:00	00:00:00
3	Vote Item	VOTE ON LIB DEM ADDITION	No	00:05:00	00:00:00

## Meeting Title: Full Council - 29/06/2016

		2			
4	Vote Item	SUPPORTING OSM COMMENTS	No	00:05:00	00:00:00
5	Vote Item	REPORT RECOMMENDAT IONS 1 - 7 WITH AGREED ADDITIONS	No	00:05:00	00:00:00

### Agenda Items

#### Vote Item1

**Title** VOTE ON GREEN AMENDMENT

#### Description

**Who can participate in the vote?** Only delegates with a badge

#### Secret Options

Overall level: No one

Individual level: No one; during the vote, Operator voting indication,

Signage voting indication

#### Status

Voted

[+] For 18/18

[0] Abstain 1/1

[-] Against 47/47

**Total voted (delegates / weight)** 66/66

**Total not voted (delegates / weight)** 0/0

**Entitled to vote (delegates / weight)** 66/66

**Outcome** [-] Against

#### Delegates

ID	Title	Name	Group	Authority by	Vote Choice	weight
2		Holland Helen	Labour		Against[-]	1
3		Rees Marvin	Labour		Against[-]	1
5		Lovell Jeff	Labour		Abstain[0]	1
26		Campion-Smith Clare	Liberal Democrat		For[+]	1
27		Davies Chris	Liberal Democrat		For[+]	1
28		Wright Mark	Liberal Democrat		For[+]	1
29		Clark Jos	Liberal Democrat		For[+]	1
32		Quartley Kevin	Conservative		Against[-]	1

## Meeting Title: Full Council - 29/06/2016

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33	Carey Tony	Conservative	Against[-]	1
34	Windows Chris	Conservative	Against[-]	1
35	Thomas Jerome	Green	For[+]	1
36	Clarke Stephen	Green	For[+]	1
37	O'Rourke Paula	Green	For[+]	1
42	Hopkins Gary	Liberal Democrat	For[+]	1
43	Kent Tim	Liberal Democrat	For[+]	1
44	Negus Anthony	Liberal Democrat	For[+]	1
47	Jones Steve	Conservative	Against[-]	1
48	Morris Graham	Conservative	Against[-]	1
49	Radford Liz	Conservative	Against[-]	1
50	Goulandris John	Conservative	Against[-]	1
51	Denyer Carla	Green	For[+]	1
52	Combley Ashley	Green	For[+]	1
53	Stevens Clive	Green	For[+]	1
54	Fodor Martin	Green	For[+]	1
60	Eddy Richard	Conservative	Against[-]	1
62	Gollop Geoff	Conservative	Against[-]	1
63	Alexander Lesley	Conservative	Against[-]	1
64	Hiscott Claire	Conservative	Against[-]	1
65	Weston Mark	Conservative	Against[-]	1
66	Bolton Charles	Green	For[+]	1
67	Lake Cleo	Green	For[+]	1
68	English Jude	Green	For[+]	1
69	Hance Fi	Green	For[+]	1
74	Johnson Carole	Labour	Against[-]	1
75	Smith Paul	Labour	Against[-]	1
76	Hickman Margaret	Labour	Against[-]	1
77	Cheney Craig	Labour	Against[-]	1
78	Tincknell Estella	Labour	Against[-]	1
81	Bradshaw Mark	Labour	Against[-]	1
82	Threlfal Mhairi	Labour	Against[-]	1
83	Pickersgill Ruth	Labour	Against[-]	1
84	Massey Brenda	Labour	Against[-]	1
85	Shah Afzal	Labour	Against[-]	1
89	Jama Hibaq	Labour	Against[-]	1
90	Godwin Helen	Labour	Against[-]	1

## Meeting Title: Full Council - 29/06/2016

91	Breckels Fabian	Labour	Against[-]	1
92	Mead Olly	Labour	Against[-]	1
94	Craig Asher	Labour	Against[-]	1
96	Brain Mark	Labour	Against[-]	1
97	Khan Sultan	Labour	Against[-]	1
98	Pearce Steve	Labour	Against[-]	1
99	Phipps Celia	Labour	Against[-]	1
100	Kirk Gill	Labour	Against[-]	1
101	Keen Anna	Labour	Against[-]	1
105	Davies Mike	Labour	Against[-]	1
106	Dudd Kye	Labour	Against[-]	1
107	Langley Mike	Labour	Against[-]	1
108	Sergeant Jo	Labour	Against[-]	1
109	Alexander Donald	Labour	Against[-]	1
110	Beech Nicola	Labour	Against[-]	1
111	Goggin Paul	Labour	Against[-]	1
112	Whittle Lucy	Labour	Against[-]	1
113	Wellington Jon	Labour	Against[-]	1
114	Bradley Harriet	Labour	Against[-]	1
115	Bowden-Jones Nicola	Labour	Against[-]	1
116	Brook Tom	Labour	Against[-]	1

### Vote Item2

**Title** VOTE ON LIB DEM ADDITION 1

#### Description

**Who can participate in the vote?** Only delegates with a badge

#### Secret Options

Overall level: No one

Individual level: No one; during the vote, Operator voting indication,

Signage voting indication

**Status** Voted

**[+] For** 18/18

**[0] Abstain** 1/1

**[-] Against** 47/47

**Total voted (delegates / weight)** 66/66

**Total not voted (delegates / weight)** 0/0

**Entitled to vote (delegates / weight)** 66/66

## Meeting Title: Full Council - 29/06/2016

**Outcome**

[-] Against

**Delegates**

ID	Title	Name	Group	Authority by	Vote Choice	weight
2		Holland Helen	Labour		Against[-]	1
3		Rees Marvin	Labour		Against[-]	1
5		Lovell Jeff	Labour		Abstain[0]	1
26		Campion-Smith Clare	Liberal Democrat		For[+]	1
27		Davies Chris	Liberal Democrat		For[+]	1
28		Wright Mark	Liberal Democrat		For[+]	1
29		Clark Jos	Liberal Democrat		For[+]	1
32		Quartley Kevin	Conservative		Against[-]	1
33		Carey Tony	Conservative		Against[-]	1
34		Windows Chris	Conservative		Against[-]	1
35		Thomas Jerome	Green		For[+]	1
36		Clarke Stephen	Green		For[+]	1
37		O'Rourke Paula	Green		For[+]	1
42		Hopkins Gary	Liberal Democrat		For[+]	1
43		Kent Tim	Liberal Democrat		For[+]	1
44		Negus Anthony	Liberal Democrat		For[+]	1
47		Jones Steve	Conservative		Against[-]	1
48		Morris Graham	Conservative		Against[-]	1
49		Radford Liz	Conservative		Against[-]	1
50		Goulandris John	Conservative		Against[-]	1
51		Denyer Carla	Green		For[+]	1
52		Combley Ashley	Green		For[+]	1
53		Stevens Clive	Green		For[+]	1
54		Fodor Martin	Green		For[+]	1
60		Eddy Richard	Conservative		Against[-]	1
62		Gollop Geoff	Conservative		Against[-]	1
63		Alexander Lesley	Conservative		Against[-]	1
64		Hiscott Claire	Conservative		Against[-]	1
65		Weston Mark	Conservative		Against[-]	1
66		Bolton Charles	Green		For[+]	1
67		Lake Cleo	Green		For[+]	1
68		English Jude	Green		For[+]	1
69		Hance Fi	Green		For[+]	1



## Meeting Title: Full Council - 29/06/2016

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74	Johnson Carole	Labour	Against[-]	1
75	Smith Paul	Labour	Against[-]	1
76	Hickman Margaret	Labour	Against[-]	1
77	Cheney Craig	Labour	Against[-]	1
78	Tincknell Estella	Labour	Against[-]	1
81	Bradshaw Mark	Labour	Against[-]	1
82	Threlfal Mhairi	Labour	Against[-]	1
83	Pickersgill Ruth	Labour	Against[-]	1
84	Massey Brenda	Labour	Against[-]	1
85	Shah Afzal	Labour	Against[-]	1
89	Jama Hibaq	Labour	Against[-]	1
90	Godwin Helen	Labour	Against[-]	1
91	Breckels Fabian	Labour	Against[-]	1
92	Mead Olly	Labour	Against[-]	1
94	Craig Asher	Labour	Against[-]	1
96	Brain Mark	Labour	Against[-]	1
97	Khan Sultan	Labour	Against[-]	1
98	Pearce Steve	Labour	Against[-]	1
99	Phipps Celia	Labour	Against[-]	1
100	Kirk Gill	Labour	Against[-]	1
101	Keen Anna	Labour	Against[-]	1
105	Davies Mike	Labour	Against[-]	1
106	Dudd Kye	Labour	Against[-]	1
107	Langley Mike	Labour	Against[-]	1
108	Sergeant Jo	Labour	Against[-]	1
109	Alexander Donald	Labour	Against[-]	1
110	Beech Nicola	Labour	Against[-]	1
111	Goggin Paul	Labour	Against[-]	1
112	Whittle Lucy	Labour	Against[-]	1
113	Wellington Jon	Labour	Against[-]	1
114	Bradley Harriet	Labour	Against[-]	1
115	Bowden-Jones Nicola	Labour	Against[-]	1
116	Brook Tom	Labour	Against[-]	1

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### Vote Item3

#### Title

VOTE ON LIB DEM ADDITION 2

## Meeting Title: Full Council - 29/06/2016

### Description

<b>Who can participate in the vote?</b>	Only delegates with a badge
<b>Secret Options</b>	Overall level: No one Individual level: No one; during the vote, Operator voting indication, Signage voting indication
<b>Status</b>	Voted
<b>[+] For</b>	15/15
<b>[0] Abstain</b>	4/4
<b>[-] Against</b>	47/47
<b>Total voted (delegates / weight)</b>	66/66
<b>Total not voted (delegates / weight)</b>	0/0
<b>Entitled to vote (delegates / weight)</b>	66/66
<b>Outcome</b>	[-] Against
<b>Delegates</b>	

ID	Title	Name	Group	Authority by	Vote Choice	weight
2		Holland Helen	Labour		Against[-]	1
3		Rees Marvin	Labour		Against[-]	1
5		Lovell Jeff	Labour		Abstain[0]	1
26		Campion-Smith Clare	Liberal Democrat		For[+]	1
27		Davies Chris	Liberal Democrat		For[+]	1
28		Wright Mark	Liberal Democrat		For[+]	1
29		Clark Jos	Liberal Democrat		For[+]	1
32		Quartley Kevin	Conservative		Against[-]	1
33		Carey Tony	Conservative		Against[-]	1
34		Windows Chris	Conservative		Against[-]	1
35		Thomas Jerome	Green		For[+]	1
36		Clarke Stephen	Green		For[+]	1
37		O'Rourke Paula	Green		For[+]	1
42		Hopkins Gary	Liberal Democrat		For[+]	1
43		Kent Tim	Liberal Democrat		For[+]	1
44		Negus Anthony	Liberal Democrat		For[+]	1
47		Jones Steve	Conservative		Against[-]	1
48		Morris Graham	Conservative		Against[-]	1
49		Radford Liz	Conservative		Against[-]	1
50		Goulandris John	Conservative		Against[-]	1
51		Denyer Carla	Green		Abstain[0]	1

## Meeting Title: Full Council - 29/06/2016

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52	Combley Ashley	Green	Abstain[0]	1
53	Stevens Clive	Green	For[+]	1
54	Fodor Martin	Green	For[+]	1
60	Eddy Richard	Conservative	Against[-]	1
62	Gollop Geoff	Conservative	Against[-]	1
63	Alexander Lesley	Conservative	Against[-]	1
64	Hiscott Claire	Conservative	Against[-]	1
65	Weston Mark	Conservative	Against[-]	1
66	Bolton Charles	Green	For[+]	1
67	Lake Cleo	Green	For[+]	1
68	English Jude	Green	Abstain[0]	1
69	Hance Fi	Green	For[+]	1
74	Johnson Carole	Labour	Against[-]	1
75	Smith Paul	Labour	Against[-]	1
76	Hickman Margaret	Labour	Against[-]	1
77	Cheney Craig	Labour	Against[-]	1
78	Tincknell Estella	Labour	Against[-]	1
81	Bradshaw Mark	Labour	Against[-]	1
82	Threlfal Mhairi	Labour	Against[-]	1
83	Pickersgill Ruth	Labour	Against[-]	1
84	Massey Brenda	Labour	Against[-]	1
85	Shah Afzal	Labour	Against[-]	1
89	Jama Hibaq	Labour	Against[-]	1
90	Godwin Helen	Labour	Against[-]	1
91	Breckels Fabian	Labour	Against[-]	1
92	Mead Olly	Labour	Against[-]	1
94	Craig Asher	Labour	Against[-]	1
96	Brain Mark	Labour	Against[-]	1
97	Khan Sultan	Labour	Against[-]	1
98	Pearce Steve	Labour	Against[-]	1
99	Phipps Celia	Labour	Against[-]	1
100	Kirk Gill	Labour	Against[-]	1
101	Keen Anna	Labour	Against[-]	1
105	Davies Mike	Labour	Against[-]	1
106	Dudd Kye	Labour	Against[-]	1
107	Langley Mike	Labour	Against[-]	1
108	Sergeant Jo	Labour	Against[-]	1

## Meeting Title: Full Council - 29/06/2016

109	Alexander Donald	Labour	Against[-]	1
110	Beech Nicola	Labour	Against[-]	1
111	Goggin Paul	Labour	Against[-]	1
112	Whittle Lucy	Labour	Against[-]	1
113	Wellington Jon	Labour	Against[-]	1
114	Bradley Harriet	Labour	Against[-]	1
115	Bowden-Jones Nicola	Labour	Against[-]	1
116	Brook Tom	Labour	Against[-]	1

### Vote Item4

**Title** SUPPORTING OSM COMMENTS

#### Description

**Who can participate in the vote?** Only delegates with a badge

#### Secret Options

Overall level: No one

Individual level: No one; during the vote, Operator voting indication,

Signage voting indication

**Status** Voted

**[+] For** 64/64

**[0] Abstain** 2/2

**[-] Against** 0/0

**Total voted (delegates / weight)** 66/66

**Total not voted (delegates / weight)** 0/0

**Entitled to vote (delegates / weight)** 66/66

**Outcome** [+] For

#### Delegates

ID	Title	Name	Group	Authority by	Vote Choice	weight
2		Holland Helen	Labour		For[+]	1
3		Rees Marvin	Labour		For[+]	1
5		Lovell Jeff	Labour		Abstain[0]	1
26		Campion-Smith Clare	Liberal Democrat		For[+]	1
27		Davies Chris	Liberal Democrat		For[+]	1
28		Wright Mark	Liberal Democrat		For[+]	1
29		Clark Jos	Liberal Democrat		For[+]	1
32		Quartley Kevin	Conservative		For[+]	1
33		Carey Tony	Conservative		For[+]	1

## Meeting Title: Full Council - 29/06/2016

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34	Windows Chris	Conservative	For[+]	1
35	Thomas Jerome	Green	For[+]	1
36	Clarke Stephen	Green	For[+]	1
37	O'Rourke Paula	Green	For[+]	1
42	Hopkins Gary	Liberal Democrat	For[+]	1
43	Kent Tim	Liberal Democrat	For[+]	1
44	Negus Anthony	Liberal Democrat	Abstain[0]	1
47	Jones Steve	Conservative	For[+]	1
48	Morris Graham	Conservative	For[+]	1
49	Radford Liz	Conservative	For[+]	1
50	Goulandris John	Conservative	For[+]	1
51	Denyer Carla	Green	For[+]	1
52	Combley Ashley	Green	For[+]	1
53	Stevens Clive	Green	For[+]	1
54	Fodor Martin	Green	For[+]	1
60	Eddy Richard	Conservative	For[+]	1
62	Gollop Geoff	Conservative	For[+]	1
63	Alexander Lesley	Conservative	For[+]	1
64	Hiscott Claire	Conservative	For[+]	1
65	Weston Mark	Conservative	For[+]	1
66	Bolton Charles	Green	For[+]	1
67	Lake Cleo	Green	For[+]	1
68	English Jude	Green	For[+]	1
69	Hance Fi	Green	For[+]	1
74	Johnson Carole	Labour	For[+]	1
75	Smith Paul	Labour	For[+]	1
76	Hickman Margaret	Labour	For[+]	1
77	Cheney Craig	Labour	For[+]	1
78	Tincknell Estella	Labour	For[+]	1
81	Bradshaw Mark	Labour	For[+]	1
82	Threlfal Mhairi	Labour	For[+]	1
83	Pickersgill Ruth	Labour	For[+]	1
84	Massey Brenda	Labour	For[+]	1
85	Shah Afzal	Labour	For[+]	1
89	Jama Hibaq	Labour	For[+]	1
90	Godwin Helen	Labour	For[+]	1
91	Breckels Fabian	Labour	For[+]	1

## Meeting Title: Full Council - 29/06/2016

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92	Mead Olly	Labour	For[+]	1
94	Craig Asher	Labour	For[+]	1
96	Brain Mark	Labour	For[+]	1
97	Khan Sultan	Labour	For[+]	1
98	Pearce Steve	Labour	For[+]	1
99	Phipps Celia	Labour	For[+]	1
100	Kirk Gill	Labour	For[+]	1
101	Keen Anna	Labour	For[+]	1
105	Davies Mike	Labour	For[+]	1
106	Dudd Kye	Labour	For[+]	1
107	Langley Mike	Labour	For[+]	1
108	Sergeant Jo	Labour	For[+]	1
109	Alexander Donald	Labour	For[+]	1
110	Beech Nicola	Labour	For[+]	1
111	Goggin Paul	Labour	For[+]	1
112	Whittle Lucy	Labour	For[+]	1
113	Wellington Jon	Labour	For[+]	1
114	Bradley Harriet	Labour	For[+]	1
115	Bowden-Jones Nicola	Labour	For[+]	1
116	Brook Tom	Labour	For[+]	1

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### Vote Item5

<b>Title</b>	REPORT RECOMMENDATIONS 1 - 7 WITH AGREED ADDITIONS
<b>Description</b>	
<b>Who can participate in the vote?</b>	Only delegates with a badge
<b>Secret Options</b>	Overall level: No one Individual level: No one; during the vote, Operator voting indication, Signage voting indication
<b>Status</b>	Voted
<b>[+] For</b>	59/59
<b>[0] Abstain</b>	5/5
<b>[-] Against</b>	2/2
<b>Total voted (delegates / weight)</b>	66/66
<b>Total not voted (delegates / weight)</b>	0/0
<b>Entitled to vote (delegates / weight)</b>	66/66
<b>Outcome</b>	[+] For

## Meeting Title: Full Council - 29/06/2016

### Delegates

ID	Title	Name	Group	Authority by	Vote Choice	weight
2		Holland Helen	Labour		For[+]	1
3		Rees Marvin	Labour		For[+]	1
5		Lovell Jeff	Labour		Abstain[0]	1
26		Campion-Smith Clare	Liberal Democrat		Abstain[0]	1
27		Davies Chris	Liberal Democrat		Against[-]	1
28		Wright Mark	Liberal Democrat		For[+]	1
29		Clark Jos	Liberal Democrat		Against[-]	1
32		Quartley Kevin	Conservative		For[+]	1
33		Carey Tony	Conservative		For[+]	1
34		Windows Chris	Conservative		For[+]	1
35		Thomas Jerome	Green		For[+]	1
36		Clarke Stephen	Green		For[+]	1
37		O'Rourke Paula	Green		For[+]	1
42		Hopkins Gary	Liberal Democrat		Abstain[0]	1
43		Kent Tim	Liberal Democrat		Abstain[0]	1
44		Negus Anthony	Liberal Democrat		Abstain[0]	1
47		Jones Steve	Conservative		For[+]	1
48		Morris Graham	Conservative		For[+]	1
49		Radford Liz	Conservative		For[+]	1
50		Goulandris John	Conservative		For[+]	1
51		Denyer Carla	Green		For[+]	1
52		Combley Ashley	Green		For[+]	1
53		Stevens Clive	Green		For[+]	1
54		Fodor Martin	Green		For[+]	1
60		Eddy Richard	Conservative		For[+]	1
62		Gollop Geoff	Conservative		For[+]	1
63		Alexander Lesley	Conservative		For[+]	1
64		Hiscott Claire	Conservative		For[+]	1
65		Weston Mark	Conservative		For[+]	1
66		Bolton Charles	Green		For[+]	1
67		Lake Cleo	Green		For[+]	1
68		English Jude	Green		For[+]	1
69		Hance Fi	Green		For[+]	1
74		Johnson Carole	Labour		For[+]	1

## Meeting Title: Full Council - 29/06/2016

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75	Smith Paul	Labour	For[+]	1
76	Hickman Margaret	Labour	For[+]	1
77	Cheney Craig	Labour	For[+]	1
78	Tincknell Estella	Labour	For[+]	1
81	Bradshaw Mark	Labour	For[+]	1
82	Threlfal Mhairi	Labour	For[+]	1
83	Pickersgill Ruth	Labour	For[+]	1
84	Massey Brenda	Labour	For[+]	1
85	Shah Afzal	Labour	For[+]	1
89	Jama Hibaq	Labour	For[+]	1
90	Godwin Helen	Labour	For[+]	1
91	Breckels Fabian	Labour	For[+]	1
92	Mead Olly	Labour	For[+]	1
94	Craig Asher	Labour	For[+]	1
96	Brain Mark	Labour	For[+]	1
97	Khan Sultan	Labour	For[+]	1
98	Pearce Steve	Labour	For[+]	1
99	Phipps Celia	Labour	For[+]	1
100	Kirk Gill	Labour	For[+]	1
101	Keen Anna	Labour	For[+]	1
105	Davies Mike	Labour	For[+]	1
106	Dudd Kye	Labour	For[+]	1
107	Langley Mike	Labour	For[+]	1
108	Sergeant Jo	Labour	For[+]	1
109	Alexander Donald	Labour	For[+]	1
110	Beech Nicola	Labour	For[+]	1
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112	Whittle Lucy	Labour	For[+]	1
113	Wellington Jon	Labour	For[+]	1
114	Bradley Harriet	Labour	For[+]	1
115	Bowden-Jones Nicola	Labour	For[+]	1
116	Brook Tom	Labour	For[+]	1



# Full Council

19 July 2016



**Report of:** Shahzia Daya – Interim Service Director – Legal & Democratic Services

**Title:** Petition – Residents parking schemes

**Ward:** Citywide

**Officer Presenting Report:** Non-applicable

## Recommendation

**That Full Council debates the petition and refers it to the Mayor / relevant Cabinet member for a formal response.**

## Summary

Under the Council's petitions scheme, where a petition has 3,500 or more signatures from people who live, work or study in Bristol, the petition organiser can request a Full Council debate.

The Council has received a petition entitled "Halt any further Bristol residents parking schemes and roll back all in place."

The petition organiser has requested that Full Council debates the petition.

## Details of the petition

1. The wording of the petition is as follows:

Petition title / subject: “Halt any further Bristol residents parking schemes and roll back all in place”

“This petition has been created to call for the roll back and cancellation of existing Residents Parking Schemes in Clifton, Clifton Down, Cliftonwood and Hotwells, Cotham, Redland, Montpelier, St Pauls, Easton and St Philips, Redcliffe, Spike Island, Bedminster East and Southville. Furthermore the undersigned wish to see the temporarily paused plans for RPZ “outer ring” fully cancelled for Ashton, Bedminster West, Windmill Hill, Totterdown and Bishopston, Ashley Down, St Andrew's, and St Werburghs.

In our opinion: The city council's RPZ schemes have been disastrous, with businesses closing and leaving Bristol as leases expire. People have lost or been forced to leave their jobs. Residents are getting parking tickets for parking outside their own homes. Residents and visitors are often finding nowhere to park and are circling around for anything up to an hour looking for a parking space. Cherished areas of Bristol such as Clifton are suffering with some traders reporting business down by 50%. All schemes should be immediately revoked to provide relief, rolled back and at the very least redesigned with proper consultation performed with residents, businesses, and the universities.”

2. The petition started on 19 May 2015 and closed on 31 May 2016. The time span of the petition therefore largely covered the last year in office of the previous elected Mayor.
3. The petition secured 4389 signatures, 4075 of which were from Bristol and the immediate “travel to work” area.
4. The Full Council is asked to debate the petition.
5. Under the petition scheme, the petition organiser (Edward Bowditch) is permitted up to 5 minutes to present and speak to the petition. The petition scheme allows a further period of up to 15 minutes for discussion of the petition by councillors at the Full Council meeting.
6. The Full Council has agreed the following in relation to dealing with petitions with over 3500 signatures:  
The topic of the debate should be referred to the Mayor/Cabinet, or other relevant body with the petitioner views and Full Council's views.

**The Full Council is therefore recommended to refer the petition to the Mayor, together with the comments as expressed by members in the debate at this meeting, in order that the Mayor can consider his response, in liaison with the relevant Cabinet member(s).**

# Full Council

19 July 2016



**Report of:** The Audit Committee

**Title:** Audit Committee – Annual Report 2015/16

**Ward:** Citywide

**Member Presenting Report:** Councillor Mark Brain, Chair of the Audit Committee 2015/16

**Contact Telephone Number:** 0117 37 73526

## Recommendation

That Council accepts the report of the Audit Committee at Appendix A, and notes the assurances provided in the report.

## Summary

The report sets out the work and performance of the Audit Committee during 2015/16, and the extent to which the Committee's terms of reference have been met.

## The significant issues in the report are:

- Para 2 the effectiveness and impact of the Audit Committee
- Para 3.1–3.4 the Committee's assurance regarding the management of key risks facing the Council
- Para 3.5–3.9 the Committee's assurance regarding the internal control, risk management and corporate governance arrangements which were considered in preparation of the Council's published Annual Governance Statement
- Para 3.10–3.13 the Committee's assurance on the effectiveness of Internal Audit
- Para 3.14–3.19 a summary of External Audit assurance on the internal control, risk



	management and governance arrangements
Para 3.20–3.24	a summary of anti-fraud assurances
Para 3.25	Members Standards Matters
Para 3.26	the Committee's assurance on the effectiveness of Treasury Management
Para 4	the way forward for the Audit Committee 2016/17
Para 5	issues around the independence of the Committee
Para 6	training and development of Committee Members

## Policy

1. The Audit Committee's Terms of Reference are determined by Full Council and are reflected in the Risk Management Strategy and Policy Statement. The City Council has a duty to ensure adequate and effective risk management, internal control and governance arrangements and the economy, efficiency and effectiveness of its activities. The Audit Committee has a key role in assessing the extent to which this responsibility is being met and advising the Council on the adequacy and effectiveness of these arrangements.

## Consultation

### 2. Internal

Internal Audit  
 Audit Committee Members  
 S151 Officer

### 3. External

Not applicable

## Context

4. The Audit Committee was established by the City Council at its meeting on 16<sup>th</sup> May 2006. Whilst there is no statutory obligation to have such a Committee, they are widely recognised as a core component of effective governance.

## Proposal

5. The report of the Audit Committee, and the assurance and comments therein, is noted.

## Other Options Considered

Not Applicable

## Risk Assessment

6. The purpose, strategy and work programme for the Audit Committee mitigates against any failure by the Council to obtain independent assurance in relation to the governance processes underpinning :

- an effective risk management framework and internal control environment
- the effectiveness of financial and non-financial performance (to the extent it affects exposure to risk and poor internal control)
- the Annual Governance Statement, and
- the review and approval of the annual statement of accounts.

In the course of its work the Audit Committee has added value by initiating a planned review and improvement process across particular areas of weakness variously identified in this report. It has effectively strengthened the corporate effort to achieve the Council's objectives and to meet the requirements and standards overseen by the external auditors and other regulatory bodies.

## Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following "protected characteristics": age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.

- ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
- remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
  - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
  - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
- tackle prejudice; and
  - promote understanding.

8b) None necessary for this report

### **Legal and Resource Implications**

#### **Legal**

None sought

#### **Financial**

None affected by this report

#### **Land**

Not applicable

#### **Personnel**

Not applicable

**Appendices:**

**Appendix A – Audit Committee Annual Report 2015/16**

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**Background Papers:**

CIPFA – Toolkit for Local Authority Audit Committees 2015.

Audit Committee Reports and Papers from June 2006 to date.

Annual Audit and Inspection Letter 2014/15

Annual Report to those charged with Governance 2014/15

## AUDIT COMMITTEE



**ANNUAL REPORT  
2015 - 16**



## ***Foreword:***

### **Introduction by Chair of Audit Committee**

This report provides an overview of the Audit Committee's activity during the municipal year 2015 - 16.

I am pleased to report that the Committee has continued its vital work in providing independent assurance on the adequacy of the Council's risk management framework and the associated control environment, and in providing robust scrutiny and challenge of the Authority's financial performance. It does this in a non-political way because it is only by being apolitical that the Audit Committee can really be effective.

The importance of governance, risk management and strong controls being embedded in the regular business of the Council must not be underestimated and as such the Audit Committee have provided support for this by focussing on the key areas.

The Committee is gratified to note that work has continued throughout the year to further strengthen the Control, Risk and Governance environment within the Council. It has been particularly encouraged that a number of the Annual Governance Statement issues raised in the 2014/15 Statement have now been resolved to a level where they are no longer considered significant. Additionally, a number of the issues whilst not having been fully resolved at this time are clearly on their way to full resolution. However, there is still no room for complacency and the Committee would urge the Council to continue the improvements into the next financial year and beyond.

2015 was Bristol's European Green Capital year and the Committee received a number of progress reports from Bristol 2015 Ltd, the Company set up to administer the funds, projects and programmes which ran throughout the year. The Committee were of the opinion that the governance arrangements within Bristol 2015 were satisfactory overall but that these arrangements were insufficiently transparent, particularly in the early stages, and this led to controversy. The Committee felt that companies set up by Bristol City Council in the future should learn lessons from the experience of Bristol 2015.

The Chair and independent members have welcomed a number of new members to the Committee, including new councillors. This refresh of membership has provided a good opportunity to revisit a number of areas which the longer serving members may have taken for granted.

As outlined in the body of this report, the Committee has been actively engaged with the Chief Internal Auditor(s) and with the External Auditors, both the outgoing– Grant Thornton and the incoming BDO LLP. I would like to take this opportunity to thank the officers from Grant Thornton for all their help and support over the years and to welcome BDO LLP whom the Committee look forward to working with in the future. I would also like to thank those who served on the Committee during 2015/16. Of course my thanks go to my fellow councillors of all parties who sit on the committee and bring a wealth of experience with them but particular thanks go to the two independent members who serve on the committee providing us with their expertise as well as their independent voices. My thanks also go

to the Council officers who have supported the work of the Committee and have been especially supportive to me in my role as Chair. Lastly I would like to extend my thanks to the Deputy Mayor, Councillor Geoff Gollop who despite being under no obligation to attend Audit Committee meetings has attended regularly, listening to the views of members and engaging constructively in discussion.

In looking forward to 2016 - 17 and beyond, and given both the continued financial pressures and the internal changes facing the Council, the importance of an effective Audit Committee remains critical in providing independent assurance on the control, risk and governance framework and challenging where this environment is in need of improvement. Along with my fellow members I look forward to meeting those challenges.



*Councillor Mark Brain*  
*Chair, Audit Committee*

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## 1 TERMS OF REFERENCE

1.1 The City Council has a duty to ensure adequate and effective risk management, internal control and governance arrangements and the economy, efficiency and effectiveness of its activities. The Audit Committee has a key role in assessing the extent to which this responsibility is being met and advising the Council on the adequacy and effectiveness of these arrangements.

1.2 Full Council has delegated the following functions to the Audit Committee:

Duty to review and consider the effectiveness of the Council's system of internal control and approve the annual governance statement; review and consider the effectiveness of the Council's internal audit, consider and approve the statement of accounts (Accounts and Audit (England) Regulations 2015).

1.3 Promoting and maintaining high standards of conduct by Members and co-opted Members. The Committee is required specifically to advise the Council in respect of:

- the adoption or revision of the Code of Conduct for Members and any associated Codes or Protocols
- advice and training for Members on the Code of Conduct
- considering and determining any allegations of misconduct by a Councillor if the Monitoring Officer requests assistance
- considering nominations made by Group Whips for the conferring of the title 'honorary alderman' and 'honorary alderwoman' and making recommendations to Full council thereon
- to monitor the register of Members' interests.

1.4 The Committee's Terms of Reference were, for 2015/16, to provide independent assurance to the Council in relation to:

the effectiveness of the Council's governance arrangements, risk management framework and internal control environment including overseeing:

- risk management strategies
- anti-fraud arrangements
- whistleblowing strategies
- Internal and External Audit activities
- the effectiveness of the Council's financial and non-financial performance to the extent it affects exposure to risk and poor internal control
- the Annual Governance Statement
- the review and approval of the annual statement of accounts, confirming the appropriate accounting policies have been followed, including the external

auditor's report to "those charged with governance" on issues arising from the audit of the accounts

- In accordance with the Public Sector Internal Audit Standards, the Committee must also have involvement with:
  - the appointment/dismissal of the Chief Internal Auditor
  - monitoring the performance of the Chief Internal Auditor

1.5 The Committee has continued its responsibility for monitoring Treasury Management which encompasses the following:

- Receiving, reviewing and challenging quarterly and annual reports
- Reviewing, commenting and challenging the Treasury Management Strategy before it is agreed by Full Council.

Please see paragraph 3.25 for further details.

## **2. AUDIT COMMITTEE EFFECTIVENESS AND IMPACT**

2.1 Effective audit committees can bring many benefits to local authorities including:

- increasing public confidence in the objectivity and fairness of financial and other reporting
- providing additional assurance on the robustness of the Authority's arrangements through a process of independent and objective review
- raising awareness of the need for internal control and the implementation of audit recommendations, reinforcing the importance and independence of internal and external audit and other similar internal and external review processes.
- providing support and challenge to Director of Finance in providing sound financial management

2.2 The Audit Committee's activities have been designed to provide assurance to the Council and to make a positive contribution towards improvement of the governance arrangements across the Council. Details of the work programme are attached at Appendix A and the benefits achieved in each area are detailed in the remainder of this report, however in summary the Committee has actively participated in the following areas throughout the year:

- Challenging of officers with regard to the control and governance framework within the Council
- Review and challenge of the Annual Governance Statement and monitoring of the actions taken to address the significant issues identified in that Statement.
- Monitoring the Corporate Risk Register and challenging the improvements therein
- Working closely with the External Auditor in overseeing the Council's financial statements
- Matters concerning Members, including Code of Conduct and disclosures

where appropriate

- The adequacy of the Internal Audit function including resourcing
- Monitoring and challenging Fraud prevention, detection and subsequent investigation
- Receiving an update on the Information Security Strategy
- Receiving and recommending to Council the Treasury Management Strategy and receiving update reports as appropriate
- Consideration and challenge of the Council's new system for dealing with Complaints, Freedom of Information Requests and Compliments
- Considering a number of reports on the governance arrangements in place at Bristol 2015
- Considering partnership risks, governance and value for money.
- Receiving and challenging reports on the Markets Financial Operations and the application of the Markets Charter.
- Considering a report on the MetroBus Value for Money and Funding
- Considering the Code of Practice for wholly owned Trading Companies

- 2.3 In accordance with the International Standards of Auditing (ISA) 260, the External Auditor, Grant Thornton, presented the Audit Committee with their Annual Report to those charged with Governance for 2014-15. Their report highlights the key issues arising from the audit of the Council's financial statements, and states they have nothing to report in terms of the annual governance statement not complying with 'Delivering Good Governance in Local Government: a Framework' published by CIPFA/SOLACE in June 2007.
- 2.4 The Committee has maintained a varied and yet targeted work programme over the past year in that it has challenged areas where concerns have been raised whilst maintaining an understanding of the overall control, risk and governance environment within the Council, as such it has met its terms of reference requirements.
- 2.5 The Committee has been assessed against the Chartered Institute of Public Finance and Accountancy (CIPFA) Guidance on Audit Committees' 'Good Practice' checklist to ensure it operates in line with generally accepted practices. The results of the self-assessment have been used to inform the Committee's work programme going forward and identify areas where there is a training need. A copy of the checklist is attached to this report for information. (Appendix B)

### **3. ASSURANCES**

#### **Risk Management**

- 3.1 The Committee have received the Corporate Risk Register (CRR) as a full agenda item on two occasions during the year. Work on refreshing the directorate risk registers in line with the CRR format and risk matrix has been completed during the year with the appropriate Scrutiny Commissions monitoring the directorate risk registers periodically throughout the year and the Committee receiving the Registers as information items annually.

- 3.2 The Committee has continued to scrutinise the Corporate Risk Register in order to ensure it is as informative as possible without losing the strategic overview of key risks faced by the Council and the necessary actions to mitigate those risks. The Committee has monitored the implementation of actions by their target date and challenged those that have slipped.
- 3.3 In conclusion, the Committee has praised the work of Internal Audit and officers on the Corporate Risk Register in that it is now a fair reflection of the strategic risks the Council faces. It has also praised the revised layout of the Register stating it is easier to understand and monitor progress. The Committee recognises the work that has been completed on the directorate risk registers and the fact that they are now aligned with the Corporate Risk Register risk matrix.
- 3.4 Moving forward and to enable real time updates to be made to the register, the CRR will in future be available to officers on the Extended Leadership Team via Alfresco – the Councils document sharing software. Risk or mitigation owners will be able to update the register as and when necessary to ensure an up to date ‘draft’ register is available at all times across the management team.

### **Annual Governance Statement (AGS)**

- 3.5 In order to ensure effective internal control systems have been established and are maintained, and as an integral part of the Annual Governance Statement, the Committee has continued to receive reports on the control framework and how the annual review and assurance process is conducted.
- 3.6 The annual review of the AGS is currently in progress, and the Committee is satisfied it is a robust review process.
- 3.7 The Committee is pleased to note that a number of the matters raised in the 2014/15 Statement have now been resolved and that the resolution of matters arising in the 2015/16 Statement has generally progressed well. The Committee received regular updates on the AGS Action Plan throughout the year and noted that a number of matters had progressed to a point that they were no longer considered a significant governance risk and as such were removed from the action plan. The Committee acknowledges that although these items are no longer on the action plan, Internal Audit continue to maintain a watching brief on the matters identified to ensure improvement continues.
- 3.8 The Committee also received an Internal Audit report on the Financial Governance arrangements in place for the Change Programme which was recognised as a significant matter in the AGS. The report concluded that the financial governance arrangements are acceptable. This outcome coupled with the good outcome from the previous Governance review has resulted in the Change Programme being removed from the AGS action plan as it is no longer considered a significant governance risk; however the Committee acknowledge that the Change Programme continues to be a strategic risk and will therefore remain on the Corporate Risk Register.
- 3.9 In line with best practice, and recommendations from CIPFA and the Society of

Local Authority Chief Executives (SOLACE) in relation to Governance, a Code of Corporate Governance was developed in 2008/9. The Code will be subject to a fundamental review now the all-out elections have taken place. The review will also take account of the revised guidance as provided by CIPFA/SOLACE which came into effect in April 2016.

### **Internal Audit Assurance**

- 3.10 Internal Audit is a key source of assurance for both Members and officers on the effectiveness of the control environment. The Committee has a responsibility for ensuring that Internal Audit is effective in the provision of this assurance.
- 3.11 The Committee has received regular reports and information from the Chief Internal Auditor including:
- Internal Audit's risk based planning methodology and annual plans which were approved by the Committee in June 2015, together with the draft Internal Audit plan for 2016/17 giving the Committee the opportunity to consider the areas for inclusion before the plan is finalised.
  - Periodic update reports detailing Internal Audit's activity, performance against targets and areas where the control environment needs attention.
  - An annual Fraud Update report detailing the fraud/irregularity and Value for Money work which has been undertaken on the Council's behalf and the outcomes there of.
  - An Annual Report from the Chief Internal Auditor, in line with best practice in the CIPFA Public Sector Internal Audit Standards (PSIAS), which provided an opinion on the control environment and the effectiveness of proactive anti-fraud work undertaken.
  - The extent to which Internal Audit recommendations have been implemented. The Committee has continued to emphasise the importance of implementing Internal Audit's recommendations and has supported Internal Audit in its work to ensure control weaknesses are effectively dealt with
  - A final Annual report for 2014/15 on the work of Housing Benefit Fraud Investigation Team, with update on the ongoing work by the Internal Audit Investigation Team provided in the annual fraud update report and as part of the Internal Audit periodic reports.
  - The Committee also received an Internal Audit report on the Council's compliance with the Transparency Code 2015 and were pleased to note that the Council complied with the information that must be provided and with a number of areas where providing the information was optional.



3.12 Receipt of the above reports has enabled the Committee to draw conclusions regarding:

- independence and objectivity
- approach and performance against targets set
- compliance with professional standards of Internal Audit as defined by CIPFA guidance
- staffing resources in respect of numbers and skills
- the working relationship between Internal and External Audit
- the extent to which Internal Audit support the work of the Committee

3.13 Overall, the Committee is able to provide the Council with assurance that an adequate and effective internal audit service is in place, however the Committee have maintained a watching brief on the resourcing level within the Internal Audit service giving consideration to the limited resource that was in place during the year. The Committee are pleased to note that the team is now fully resourced and would like to pass on their thanks to the team for maintaining an adequate level of assurance despite their fluctuating resource during 2015/16.

### **External Audit Assurance - Governance and Statement of Accounts**

3.14 External Audit (EA) is an essential part of the process of accountability for public funds, providing an independent opinion on the financial statements, and reviewing aspects of governance and financial management as well as arrangements for securing economy, efficiency and effectiveness across the Council. Working closely with Internal Audit, the External Audit programme ensures that statutory responsibilities are delivered, without duplication of audit work. The Committee has reviewed both programmes to ensure this is the case.

3.15 Assurance received from the External Auditors, Grant Thornton, for 2015/16, is detailed in the work programme. Most significantly, the External Auditor's governance report (ISA 260) summarises conclusions from their audit work and provides their statutory opinion on the accounts and the Council's arrangements for achieving value for money. The EA reported an unqualified opinion for both the annual review of the Statement of Accounts for 2014/15 and the Value for Money conclusion.

3.16 The Committee also received the EA's Annual Audit Letter for 2015/16 in November 2015 which together with concluding an unqualified opinion on both the annual accounts and the Value for Money conclusion also concluded:

- that the Council's consolidation pack in support of the Council's Whole of Government Accounts submission was consistent with the audited financial accounts.

Additionally, the Committee received the EA's annual grant certification letter in January 2016, the letter concluded that one return relating to Housing Benefit for

financial year 2014/15 had been certified, there were however a number of matters arising which were discussed during the meeting and addressed by Council officers.

- 3.17 From its work to date, the Committee is not aware of any areas of significant duplication or omission in the systems of governance in the authority which have not been adequately addressed.
- 3.18 The Committee said goodbye to the current external auditor – Grant Thornton and welcomed BDO LLP during the municipal year. The BDO LLP contract is for three years starting from the 2015/16 financial accounts. The Committee has received an overview of the new EA's work programme for the coming year.
- 3.19 Local Public Audit Bill– the Committee continue to maintain a watching brief on the implementation of this bill and the ultimate effect it may have on the external audit provision within the Council in that it received a report for information at its March 2015 meeting. It was noted that the Council will need to have appointed its external auditor by December 2017 in order for them to be in place to begin their engagement in April 2018, but that the arrangement for a possible sector-led option is still in the early stages.

### **Anti-Fraud and Whistle-blowing**

- 3.20 Countering fraud and corruption is the responsibility of every Member and officer. The Audit Committee's role in this area has been to oversee, monitor, support and enable effective actions to be taken to counter fraud. In doing so, the Committee has continued to receive reports from the Chief Internal Auditor in respect of fraud and irregularities investigated by the Internal Audit Investigations team and proactive fraud work undertaken in respect of exercises such as the National Fraud Initiative (NFI) and Tenancy Fraud Initiative.
- 3.21 In January 2016 the Committee considered a Fraud Update report, presented by Internal Audit, providing information on the current developments in respect of fraud against the public sector and how the Council is responding to them. The report included the outcomes from a number of assessments in good practice with regard to the prevention, detection and investigation of Fraud. The checklists completed were:
- The European Institute for Combatting Corruption and Fraud' (TEICCF) Check list
  - CIPFA's Counter Fraud Assessment Tool

The assessments identified a few matters which required attention and these were dealt with immediately, including an amendment to the Council's Anti-Fraud, Bribery and Corruption Strategy and Policy which was approved by the Committee at its January 2016 meeting.

- 3.22 The Committee recognise that the work of Internal Audit on Tenancy fraud has continued successfully during 2015/16. The number of properties recovered in 2015/16 is 47 which represents not just a saving to the Council in terms of the cost of short term accommodation for displaced families, but also a message to the

citizens of Bristol that the Council supports the families and communities within Bristol in ensuring that those in greatest need receive assistance. The Committee are aware that despite funding for this exercise having ceased at the end of 2014/15, Internal Audit have continued to provide this service with the assistance of other services within the Council.

- 3.23 The Committee noted that the internal audit service continue to provide the Single Point of Contact (SPOC) for the Department of Work and Pensions Single Fraud Investigation Service (SFIS) with regard to Housing Benefit (HB) Fraud. Although all HB fraud is now investigated by SFIS the Council remains responsible for administering Housing Benefit and for providing information to SFIS on suspected fraudulent claims.
- 3.24 The Council's anti-fraud arrangements are generally in line with best practice with just a few areas identified for improvement. The Council understand the fraud threats it faces and works proactively to tackle the issues. The Council accepts that fraud will happen, particularly in the current climate, and where it does it reacts accordingly.

#### **Member Standards Matters:**

- 3.25 The Committee have considered matters appertaining to Members including:
- Appointment of Honorary Aldermen/Women
  - Consider applications for dispensations

In the matter of recommending the appointment of Honorary Aldermen/Women the Committee have commissioned a criterion to be drawn up so that all applications are considered in an equitable manner, removing the subjective element from the decision.

Although the Committee retains responsibility for Member conduct issues should the Monitoring Officer deem that it needs to become involved, no matters have been brought to the Committees attention, all issues having been dealt with by the Monitoring Officer and the Independent Member for Standards.

#### **Treasury Management**

- 3.26 The Committee have considered and where appropriate actively challenged the following reports with regards to treasury management:
- Quarterly update reports
  - Annual Strategy Report and Practices

The Committee consider that Treasury Management is satisfactory within the Council.

## 4. LOOKING FORWARD

4.1 During the coming year the Committee will further develop the assurances it is able to provide, and its contribution to an effective control framework by continually reviewing the Work Programme to ensure that it maximises its contribution to the governance and control framework, at the same time practicing agenda management in order to ensure that all meetings are equally productive without losing sight of the key issues. The work programme that in addition to consideration of statutory and other key items as “those charged with governance” incorporates:

- topics brought forward from earlier years:
  - Financial governance – monitoring improvements in transactional processes and the launch of a revised Financial Regulations and Scheme of Delegations.
  - Risk Management – continue to support and challenge the risk management arrangements within the Council and the mitigation of the risks there of.
  - Overseeing Members Standards, reviewing policies and procedures
  - Information Security/Strategy
  - Appointment of External Auditor in accordance with the Local Public Audit Bill
  - Treasury Management annual and quarterly update reports.
  - Customer Relations – report on the how the new system is impacting on response times and lessons learnt.
  - Partnerships – methodology for monitoring Risks/Opportunities and Value for Money
  
- New Areas
  - Commissioning Governance – as the Council increases its provision of service through commissioning/partnership the need for effective governance in this area continues to be important
  - Business Continuity Planning – impact of changes in working practices and business locality.
  - Monitoring the performance of the Trading Companies

## 5. INDEPENDENCE

5.1 In 2015/16 the Audit Committee's membership was:

- Councillor Brain (Chair)
- Councillor Alexander
- Councillor Hopkins
- Councillor Means
- Councillor Mead

- Councillor Thomas
- Ken Guy - independent member (Vice Chair)
- Brenda McLennan - independent member

5.2 The CIPFA best practice guidance suggests the need for independence of the Audit Committee, however some members of the Committee have continued to benefit from their involvement with the Business Change Scrutiny Commission, in that they have gained an understanding of the performance, financial and otherwise, of the City Council and issues around risk management, control and governance.

5.3 To assist in preserving the Committee's independence and provide a clear distinction between the Audit Committee and Scrutiny Commission roles, other measures have continued, including:

- the appointment of independent members from outside the City Council for four-year terms, one of whom is currently serving as Vice Chair
- the Chair of the Audit Committee and the Chair of the Business Change Scrutiny Commission are different Members
- ensuring clarity about the terms of reference for both the Audit Committee and the Scrutiny Commissions, to ensure a clear distinction in the roles.
- The appointment of an independent member who deals solely with matters appertaining to Member standards and code of conduct.

## 6. TRAINING AND DEVELOPMENT

6.1 In order to be effective, members of the Committee have recognised that, when serving on the Committee, they should be apolitical and objective, and have a clear understanding of risk management, internal control and governance issues, and how the arrangements in place across the City Council operate.

6.2 A training session on the Statement of Accounts for 2014/15 took place in July 2015 and was hosted by the then external auditor's Grant Thornton, having an externally hosted session resulted in more focus on the mechanism of the annual accounts without resorting to the specific detail of Bristol City Council's accounts. A further refresher will be provided, by the new EA for Members in preparation for their consideration of the 2015/16 accounts.

6.3 The Committee participated in a workshop in April 2016, resulting in a collective assessment of the effectiveness of the Committee. The results of this assessment will be used to inform the training provision for Committee members and Council Members as a whole. The session also identified further governance areas for consideration by the Committee in 2016/17.

6.3 The Council's subscription to CIPFA's Better Governance Forum provides useful briefings for Audit Committees and these are shared with Members. Updates for 2015/16 have included:

- Financial Statements
- Audit Committee Effectiveness

Additionally, the briefings provide updates in governance matters and other hot topic areas relevant at the time of publication.

- 6.4 The training needs of the Committee members will be subject to on-going assessment, and training provided as required.

## **7. CONCLUSION**

7.1 The Committee has demonstrated that it adds value to the Council's overall governance framework in that it has:

- Met the requirements under its terms of reference; in particular it has:
  - Provided robust and constructive challenge to the overall control and assurance environment of the Council.
  - Added value to the Risk Management process
  - Undertaken training in relevant areas as and when they have been identified.
  - Considered the governance within the Council's wholly owned trading companies.
- During 2016/17 the Committee will undertake to :
  - Continue to request officers to attend Committee meetings to aid in its understanding of the services and to aid in maintaining the momentum of ongoing improvements in the Risk, Control and Governance framework within the Council.
  - Assess its compliance against the CIPFA good practice guidance and act on the outcomes from that exercise;
  - Undertake continued training and development in relevant areas as and when they are identified.

## **8. Appendix:**

- Appendix A – 2015/16 final Work Programme
- Appendix B – CIPFA 'Good Practice' checklist for audit committees.

# Appendix A

## AUDIT COMMITTEE WORK PROGRAMME 2015/16

Meeting Date	Report Author	Report Details
Friday 26 June 2015 9.30am	External Audit:  Internal Audit:  Legal:	Confirm dates and times of meetings Update Report  Audit Plan 2015/16 Benefit Fraud Annual Report 2014/15  <b>Members Standard items:</b> None <b>Information Items:</b> <i>CIPFA - Audit Committee Update</i>
Friday 10 July 2015 9.30am	Finance:  Internal Audit:	Training on Statement of Accounts (By GT) Draft Statement of Accounts 2014/15  Annual Report 2014/15 Draft Annual Governance Statement 2014/15 and Action Plan Update
Friday 25 September 2015 9.30am	Finance:  External Audit:  Internal Audit:  Legal:	Final statement of Accounts 2014/15 Treasury Management - Quarter 1 Report MetroBus - Briefing on VfM and Funding  ISA260 Report  Final Annual Governance Statement 2014/15 and Action Plan Update Corporate Risk Register - Discussion (papers issued in advance) <b>Members Standard Items:</b> <b>Information Items:</b> Treasury Management 2014/15 Annual Report
Friday 27 November 2015 9.30am	External Audit:  Finance:  Internal Audit:  Officer:  Legal:	Annual Audit Letter  Treasury Management - Mid-year Report  Internal Audit Half-Year Report 2015/16 Transparency Code Compliance Markets Financial Operation - Further Update  Bristol 2015 - Update Report Markets Charter Application  <b>Members Standard Items:</b>  <b>Information Items:</b> Directorate Risk Registers CIPFA Better Governance Forum Update.

Meeting Date	Report Author	Report Details
Friday 29 January  2016 9.30am	External Audit:  Finance:  Internal Audit:    Officer:  Legal:	2014/15 Grants Report  Treasury Management - Strategy Report and Practices  Fraud Update (Incl. Tenancy Fraud Initiative) Corporate Risk register - Update Change Programme - Financial Benefits Realisation Governance Annual Governance Statement Action Plan - Update  Customer Relations Update on effectiveness of new system  Traded Companies - Code of Practice <b>Member Standard Items:</b>  <b>Information Items:</b> <i>Place Directorate Risk Register</i>
Friday 11 March 2016 9.30am	Internal Audit:  External Audit:  Officer:	Audit Committee Effectiveness Review Quarter 3 Update  Audit Approach/Planning Letter 2016/17  Bristol 2015 - Year-end Report  <b>Information Items:</b> Update on Local Audit Bill
Friday 29 April 2016  9.30am	Internal Audit:     Finance:  Officer:  SIRO:  Markets  Legal:	Audit Committee Effectiveness Workshop  Draft Audit Committee Annual Report to Council 2015/16 Risk Management Annual Report Draft Annual Governance Statement 2015/16 and Updated Action Plan Annual Plan for 2016/17  Accounting Policies  Partnerships - Risk/Opportunities - Value for Money  Information Security Strategy - Update  Final Markets Report  <b>Member Standard Items:</b>  <b>Information Items:</b>



## Evaluating the Effectiveness of the Audit Committee

### Assessment key

- 5 Clear evidence is available from a number of sources that the Committee is actively supporting improvements across all aspects of this area. The improvements made are clearly identifiable.
- 4 Clear evidence from some sources that the committee is actively and effectively supporting improvement across some aspects of this area.
- 3 The committee has had mixed experience in supporting improvement in this area. There is some evidence that demonstrates their impact but there are also significant
- 2 There is some evidence that the committee has supported improvements, but the impact of this support is limited.
- 1 No evidence can be found that the committee has supported improvements in this area.

Areas where the audit committee can add value by supporting improvement	Examples of how the audit committee can add value and provide evidence of effectiveness	2015/16 Self evaluation	2015/16 Overall assessment: 5:1 (see key above)
Promoting the principles of good governance and their application to decision making.	Providing robust review of the AGS and the assurances underpinning it.	The Committee received the final AGS for 2014/15 and the draft for 2015/16 in this municipal year.	5
	Working with key members/governors to improve their understanding of the AGS and their contribution to it.	The Committee actively promote governance to other members as well as participating in governance workshops	4
	Supporting reviews/audits of governance arrangements	The Committee support the inclusion of the status of the governance framework in all Internal Audit reviews as well as requesting targeted governance reviews such as the review of the Financial Benefits realisation governance within the Change Programme. And updates on the Markets Operations.	5
	Participating in self assessments of governance arrangements.	The Committee participated in a self-assessment workshop on Governance and the Committee's effectiveness.	5
	Working with partner audit committees to review governance arrangements in partnerships	The Committee have not had the opportunity to join with other Audit Committees in this municipal year.	1
Contributing to the development of an effective control environment's	Monitoring the implementation of recommendations from auditors	The Committee receives regular updates on the implementation of recommendations from both the Internal and External auditors and has utilised its call-in option where recommendations have not been implemented. (Markets)	4
	Encouraging ownership of the internal control framework by appropriate managers	The Committee has received regular presentations from responsible managers for areas which it has deemed of concern to the control environment.	5
	Raising significant concerns over controls with appropriate senior managers.	As above	N/A
Supporting the establishment of arrangements for the governance of risk and for effective arrangements to manage risks.	Reviewing risk management arrangements and their effectiveness, eg risk management benchmarking.	The Committee provides scrutiny and challenge for the Corporate Risk Register (CRR) which it formerly reviews every 6 months. The Committee also maintain a watching brief on Directorate risk registers, which they receive as information items once they have been cleared by Directorate Scrutiny Commissions.	5
	Monitoring improvements	The Committee provide a robust challenge mechanism to the CRR and as such the CRR has continued to improve.	5
	Holding risk owners to account for major/strategic risks	Risk owners are actively challenged by the Committee during the CRR review process.	4
Advising on the adequacy of the assurance framework and considering whether assurance is deployed efficiently and effectively.	Specifying its assurance needs, identifying gaps in overlaps in assurance.	The Committee's work programme is collated in consultation the the Internal and External auditors whilst taking into account the work of other committees such as Scrutiny, in order to ensure duplication does not occur.	4
	Seeking to streamline assurance gathering and reporting.	The Committee has regularly challenged the resource level within Internal Audit and has maintained a watching brief on the work of the Audit Service throughout the year.	4
	Reviewing the effectiveness of assurance providers, eg internal audit, risk management, external audit.	The Committee receives regular reports from both the Internal and External auditors. Both provide the Committee with their annual work programmes for scrutiny and challenge.	5

Areas where the audit committee can add value by supporting improvement	Examples of how the audit committee can add value and provide evidence of effectiveness	2015/16 Self evaluation	2015/16 Overall assessment: 5:1 (see key above)
Supporting the quality of the Internal Audit activity, particularly by organising its organisational independence.	Assessing the effectiveness of Internal Audit arrangements and supporting improvements	The Committee have received update reports on the Internal Audit provision and have utilised these to assess the effectiveness of the Internal Audit service, including the level of resource and audit coverage.	4
Aiding the achievement of the authority's goals and objectives through helping to ensure appropriate governance, risk, control and assurance arrangements.	Reviewing major projects and programmes to ensure that governance and assurance arrangements are in place.	The Committee has received and Internal Audit report on the Financial Benefits Realisation governance within the overarching Change Programme. The Committee also maintain a watching brief on key programmes through it review of the Corporate Risk Register.	4
	Reviewing the effectiveness of performance management arrangements.	This function is carried out by the Scrutiny Commissions.	N/A
Supporting the development of robust arrangements for ensuring value for money.	Ensuring that assurance on value for money arrangements is included in the assurance received by the audit committee.	A large proportion of the Vaule for Money assurance is monitored by the Scrutiny Commissions, however the Committee maintain a watching brief whilst also identifying areas for particular consideration. VfM in partnership working was considered at the April 2016 meeting.	3
	Considering how performance in value for money is evaluating as part of the AGS	The Committee scrutinise the AGS process and subsequent final statement which takes consideration of the Council's achievement of Value for Money.	3
Helping the authority to implement the values of good governance, including effective arrangements for countering fraud and corruption risks.	Reviewing arrangements against the standards set out in CIPFA's Management the Risk of Fraud (Red book 2).	The Committee receive an annual Fraud update which provides the outcomes from an annual review of the Council's fraud arrangements against relevant fraud checklists and key indicators.	5
	Reviewing fraud risks and the effectiveness of the organisation's strategy to address those risks.	The Committee review fraud risk as part of the annual review as detailed above, as well as taking reports through out the year from the Internal Auditor on the pro-active and reactive fraud work.	5
	Assessing the effectiveness of ethical governance arrangements for both staff and Members.	The Committee retain responsibility for reviewing the behaviour of Members against the Members Code of Conduct, with an independent member appointed to deal with any issues considered to need independent review. The Committee relies on its Internal Audit service to provide assurance regarding the behaviour of staff which is adjudged against the Council's Code of Conduct for Employees.	4
Promoting effective public reporting to the authority's stakeholders and local community and measures to improve transparency and accountability.	Improving how the authority discharges its responsibilities for public reporting; for example, better targeting at the audience, plain English.	The Committee actively support the need to ensure that reports are not made inaccessible due to the language/terminology used, challenging reports where the language and terminology impinges on the transparency of the published information.	3
	Reviewing whether decision making through partnership organisations remains transparent and publicly assessable and encouraging greater transparency.	The Committee's default stance is that all reports should be available in the public domain, with exemption only applied where the information is either commercially or personally sensitive. The Committee will actively challenge where a report has been exempt but could have been considered in public session.	3

# Full Council

19 July 2016



**Report of:** The Place Scrutiny Commission on the Inquiry Day held December 2015

**Title:** The Case for Culture: How can we support Bristol's cultural sector to continue to grow and flourish?

**Ward:** Citywide

**Presenting Report:** Councillor Charlie Bolton

**Contact Telephone Number:** (Policy Advisor – 90 36898)

## Recommendation:

This scrutiny inquiry day report and recommendations are for members information and debate.

This report was presented to Cabinet on the 7<sup>th</sup> June. Cabinet's decisions are detailed below in point 4.

Members are invited to comment on the key recommendations and Cabinet decisions

## Summary:

The Place Scrutiny Commission held an Inquiry Day on 10th December 2015: The Case for Culture: How can we support Bristol's cultural sector to continue to grow and flourish? The event was chaired by Councillor Bolton.

The Inquiry Day primarily focused on two key questions:

- How can we support Bristol's cultural sector to continue to grow and flourish?
- Which areas should a refreshed city-wide cultural strategy focus upon?

## The significant issues in the report are:

Attached is the full report from the Scrutiny Inquiry Day. Attention is drawn to the recommendations on page six of the report.



## Consultation

### 1. Internal

The scrutiny Inquiry Day was an inclusive event involving councillors and a range of key stakeholders both from and external to Bristol. The recommendations set out in the report have been developed from the input of these stakeholders.

### 2. External

As above

### 3. Context

The recommendations in the report were agreed by the Place Scrutiny Commission on 17th March 2016. The Commission then requested that the recommendations be referred to a meeting of the Cabinet in June for approval and Full Council in July for information and discussion. The Inquiry Day and Cabinet meeting occurred prior to the EU Referendum on 23<sup>rd</sup> June, the outcome of which necessitates an appraisal of the proposition to bid for the European Capital of Culture.

### 4. Proposal

Members are invited to comment on the key recommendations contained within the report (page 6) and subsequent Cabinet decisions from the 7<sup>th</sup> June which are as follows:

#### Decision taken by the Mayor

- The report be referred to Full Council for information and debate
- That work begins on the revamping of the council's Cultural Strategy for the city
- That Cllr Tincknell Deputy Mayor (with special responsibility for Democracy, Culture, Policy, Strategy & Communications, International) be asked to form a steering group to start the development of a revamped strategy
- This emergent steering group be asked to review the report and consider the suggestions for the key themes that the cultural strategy must cover.
- Progress on the revamped Cultural Strategy be reported back to Place Scrutiny Commission so they can monitor progress.

## Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following "protected characteristics": age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
  - ii) Advance equality of opportunity between persons who share a relevant protected

characteristic and those who do not share it. This involves having due regard, in particular, to the need to --

- remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
  - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
  - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
- tackle prejudice; and
  - promote understanding.

8b) Not Applicable - at this stage, but a full EQIA will be carried out as appropriate at the suitable juncture.

### Legal and Resource Implications

#### Legal

N/A

#### Financial

##### (a) Revenue

N/A

#### Land`

N/A

#### Personnel

N/A

### Appendices:

Appendix 1 – Scrutiny Commission Report - The Case for Culture: How can we support Bristol’s cultural sector to continue to grow and flourish?

### LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

#### Background Papers:

- Web-link to the Place Scrutiny Commission meeting 17th March 2016 – where the report and recommendations were agreed:

[https://www2.bristol.gov.uk/committee/2016/sc/sc048/0317\\_mins.pdf](https://www2.bristol.gov.uk/committee/2016/sc/sc048/0317_mins.pdf)

- Web-link to the Cabinet meeting 9<sup>th</sup> June where the report was referred for Mayoral approval

<https://democracy.bristol.gov.uk/ieListDocuments.aspx?CId=135&MId=1915>



## **BRISTOL OVERVIEW AND SCRUTINY**

Report of the Scrutiny Inquiry Day

**The Case for Culture:**

**‘How can we support Bristol’s cultural sector to continue to grow and flourish?’**

Conclusions of the Place Scrutiny Commission, December 2015

## 1. Executive Summary

Bristol City Council's Scrutiny function is responsible for helping to develop innovative policies by exploring, with key stakeholders, areas of priority for the city and developing recommendations to the Mayor to feed into corporate priorities.

On the 10<sup>th</sup> December 2015 the Place Scrutiny Commission held an Inquiry Day to consider 'The Case for Culture' and make recommendations on 'How can we support Bristol's cultural sector to continue to grow and flourish?'

Invitees included a range of the city's cultural providers and organisations, academics, the relevant senior council officers and all elected members in the city. The full attendance list for the event can be found at Appendix 1. The Inquiry Day was chaired by the Chair of Place Scrutiny Commission, Councillor Charlie Bolton.

The key questions that the Inquiry sought to explore were as follows:

- How can the growth of culture be maintained in Bristol?
- What are the options for ensuring best return on investment?
- Which areas should a refreshed city-wide cultural strategy focus upon?

The overall consensus from those who attended the inquiry was that 'culturally' Bristol is currently thriving, has much to be proud of, and should celebrate its success to date. Bristol is now regarded alongside cities such as Manchester and Liverpool for its strong and unique cultural offer and is gaining a reputation internationally as a cultural destination.

However, observations were also made about being cautious and that the city should not 'rest on its laurels' and there were many suggestions of areas where there was 'room for improvement'.

In a period of 'austerity' and the associated budgetary constraints difficult decisions are required by local authorities on service provision and the delivery and/or enabling of the cultural sector has been called into question. The Autumn Statement 2015 and Comprehensive Spending Review however set out a very clear direction of travel placing a high priority on income generation and business rate generation for local authorities of which culture is undoubtedly part of the overall offer that makes cities like Bristol attractive for businesses and employees.

This year Bristol is a Learning City and this presents further opportunities for ensuring there is a coordinated approach to creating and promoting learning opportunities for everyone, of all ages and from all communities, in all parts of the city. The Culture Team at BCC are actively involved in the Learning City initiative and are continuing to support both formal and informal learning opportunities.

Culture provides 3% of all employment in Bristol and it's calculated that it generated £262.4million Gross Value Added (GVA) to the local economy in 2011. Statistics such as these, coupled with research that links culture to improved levels of wellbeing and community cohesion provide a strong case for its necessity.



However, the question of ‘How can we support Bristol’s cultural sector to continue to grow and flourish?’ generated a large quantity of discussion points and recommendations to be considered.

The full list recommendations and key discussion points from the Inquiry can be found in section 4 of this report, but the key recommendations can be summarised as follows;

### **Key Recommendations**

Recognise the value of Bristol’s ‘cultural offer’ (in all its forms) and the vibrancy of economic wellbeing of the City. As such we believe funding for Bristol’s cultural offer should be maintained in so far as it’s possible in the current economic climate.

1. **Define the role of Bristol City Council (BCC):** It was recommended that the most helpful role for BCC in future would be as a facilitator/enabler/broker; helping to connect different providers and projects.
2. **Geography and Mobility:** currently the majority of cultural activities are located centrally and steps should be taken to transfer more cultural events out of the centre and into the wider city areas.

To achieve full outreach into areas, particularly those with high levels of deprivation, there should be a multi-stakeholder approach to a revamped cultural strategy between the local authority, cultural sector, VCS organisations and schools etc and longer-term investment plans to widen opportunities for all.

3. **Physical Spaces:** There is a need to look holistically at premises and public spaces across the city and thinking about how they could be used more creatively.
4. **Benefits and Investments:** there is a need to ensure that both the economic benefits and improved levels of wellbeing that ‘culture’ in all its different forms could help to deliver are promoted. But it was recommended that Bristol needs new approaches to generate additional funding for cultural projects and activities in the future. Opinions were varied about how this should be achieved.

### **5. Key Recommendations for a Revamped Cultural Strategy**

**Connectivity:** A revised cultural strategy should focus on improving communication and connectivity to enable better coordination between cultural/arts organisations/projects and educational establishments in order to bridge the gaps and make provision more accessible to all. It was suggested that BCC should be responsible for facilitating a ‘collective vision’ with stakeholders.

**Inclusivity and Diversity:** It was recommended that a newly developed cultural strategy should be developed to assist community cohesion and intercultural understanding and should encourage activities and projects that help increase social interaction between different groups.

**Identity:** It was suggested that as a destination, Bristol needed to keep its ‘cultural offer’ fresh, exciting and innovative to continue attracting local, national and international

audiences. Bristol should continually promote aspects of its uniqueness. This could include embracing the negative or taboo aspects of its history and using them to achieve positive outcomes.

**Learning and development:** The Inquiry Day highlighted the significant connections between lifelong learning, personal development and culture.

**Major and Minor Cultural Expressions:** The Inquiry concluded that large cultural events were essential for a city the size of Bristol but investing in the smaller, 'grass-roots' community based cultural activities was equally important. The city could become a victim of its own success if it followed a path of focussing only on the major elements, as without the constant development of talent and expertise, the city could be left with needing to buy in talent, losing its cultural uniqueness in the process.

## 2. The Inquiry Day

What is a Scrutiny Inquiry Day?

Scrutiny Inquiry Days enable Councillors to acquire an understanding of complex issues by hearing from expert speakers and engaging in debate with specialists, with the objective of identifying well-informed evidence-based recommendations. Inquiry Days aim to create a balance between information sharing and discussion, thus allowing the broad range of views to be heard, and enabling participants to share their particular perspective.

The format for the day consisted of a combination of local and national speakers and included questions and answers sessions, table discussions/workshop and a plenary feedback at the end of the day. The full programme for the day can be found at Appendix 2.

The following leading providers and practitioners attended to share their knowledge and expertise;

- Phil Gibby, Arts Council England
- Helen Manchester, University of Bristol
- Matt Little, Real Ideas Organisation
- Dick Penny, Watershed and Shamil Ahmed, Rife Magazine
- John Hirst, Destination Bristol
- Franco Bianchini, Professor of Cultural Policy & Planning at Leeds Beckett University
- Alex Homfray, Director of BOP Consulting
- Laura Pye, Service Manager for Culture, BCC
- Emma Harvey, Trinity Centre
- Roger Griffith, Ujima Radio
- Helen Legg, Spike Island
- Melissa Inman, Arts & Events Manager, BCC

Where speakers provided slides to accompany their talks, they can be found at Appendix 3.

## 3. Background and Context

It has been said that culture is ‘notoriously difficult to define but impossible to ignore’. So in order to have a clear focus the Inquiry Day explored the following key areas:

- what Bristol as a city does culturally, how we do it and why we do it
- how successful Bristol is as a cultural entity
- how growth and development can be maintained in the cultural sector
- our local strategy and evaluate its effectiveness
- how other key partners in the cultural sector can be supported
- how effective are other core city’s approaches to culture and if/what we can learn from them
- where local investment is best targeted and why
- how and whether a broader range of cultural diversity should and could be encouraged

**The main objectives of the Inquiry Day were:**

- To evaluate the city’s strategic approach to culture
- To understand the city’s return on investment into cultural activities
- Provide a clear picture of where investments are best targeted during a time of limited funds

**Key questions that the Inquiry is sought to answer:**

- How can the growth of culture be maintained in Bristol?
- What are the options for ensuring best return on investment?
- Which areas should a refreshed city-wide cultural strategy focus upon?

To ensure the Inquiry achieved the key aims and objectives the day was structured around the following themes (a full copy of the programme can be found in Appendix 2):

- a holistic view of culture
- nurturing talent in the creative industries
- culture education and young people
- culture, tourism and Bristol’s identity
- cultural policy and city cultural strategies
- culture and the national picture
- Bristol’s approach

**Background Papers**

An information pack was provided to all attendees in advance of the event, which included a broad range of relevant background reports to help delegates to prepare. The papers detailed key facts and figures regarding current BCC funding, visitor numbers, events and recent developments, current cultural strategies for Bristol and other cities and a copy of the recently published UK Cities Culture Report 2015. The full papers can be found here;

#### 4. Key Discussion Points and Recommendations

The overall consensus from those who attended the inquiry was that ‘culturally’ Bristol was currently thriving, had much to be proud of and should celebrate its success to date. It was now highly regarded nationally alongside cities such as Manchester and Liverpool and was also gaining an international reputation.

However, observations were also made about being ‘cautious’ and that Bristol should not ‘rest on its laurels’ and there were many suggestions of areas where there was ‘room for improvement’.

On the day, the ‘case for culture’ in itself appeared to be fairly unproblematic to justify. The cultural and creative Industries were a distinctive and increasingly important dimension of the West of England (WoE) economy and the fastest growing sector in the UK economy. Bristol City Council spends comparatively less on culture than many other local authorities, but interestingly had the strongest creative industries sector of any large urban area in the UK in 2014. Culture provided 3% of all employment in Bristol and generated an estimated £262.4million Gross Value Added (GVA) to the local economy in 2011. Statistics such as these, coupled with research that strongly linked culture to improved levels of wellbeing and community cohesion provided a solid case for continual or even increased investment.

Nevertheless, there was consensus that there was more that could be done to enable the cultural sector to thrive and the Inquiry Day examined this in detail. Delegates were asked to consider, in groups, one of the two of the following questions:

- ***How can the growth of culture be maintained in Bristol?***
  - *Is Bristol getting it right?*
  - *What can we learn from other cities?*
- ***Which areas should a refreshed city-wide cultural strategy focus on?***

Key discussion points and recommendations from each of the tables have been collated and grouped together as follows:

**Defining the role of Bristol City Council:** The inquiry made a number of comments and recommendations about the role of Bristol City Council with regards to culture, with a number of delegates suggesting that the role of BCC needed to be clarified or re-defined. It was strongly suggested that the most helpful role for BCC to undertake would be as a facilitator / enabler / broker; helping to connect different providers and projects i.e. connecting smaller developing projects with larger more established organisations which would benefit them both greatly.

Recommendations for BCC were as follows:

- R1: Map what’s happening, identify the gaps and identify a plan for creating the bridges between them

- R2: Utilise what existing information the Council had to produce a map of all activities and facilities in the city – including schools etc to identify a plan for future engagement and promotion
- R3: Increase connections between cultural /arts organisations and educational establishments/sector to make provision more accessible to all
- R4: Utilise ward councillors more as they could help open doors in communities and start conversations

**Geography and Mobility:** The Inquiry highlighted that currently the majority of cultural activities were located centrally and a perception that in some parts of Bristol there was almost a complete absence of cultural activities, events, facilities or infrastructure. This coupled with the cost of travel across the city prohibited some people from participating in cultural events and activities, particularly young people. Recommendations to address this were suggested as follows:

- R5: Steps should be taken to transfer more cultural events out of the centre to other parts of the city and thus expose people to new activities and enable perceptions that Bristol is ‘your’ city
- R6: Introduce measures to help support movement around the city for some groups. E.g. free public transport for those aged 16 years and under

To achieve full outreach into deprived areas, there needed to be a multi-stakeholder approach between the local authority, cultural sector, VCS organisations and schools etc and longer-term investment plans to widen opportunities for all.

**Physical Spaces:** The Inquiry Day highlighted the importance of looking holistically at premises and public spaces across the city and thinking about how they could be used differently and more creatively. This was combined with the suggestion that there were currently many groups from across the city that required access to affordable space to be able to continue and develop. Some recommendations were as follows:

- R7: The Council should consider how it works with communities and organisation to make the best use of empty buildings particularly those out of the centre for arts/cultural activities. This could be applied to the council’s own property portfolio but also for the council to encourage the best use of buildings/spaces within communities.
- R8: Create a variety of suitable spaces both real and digital for arts and culture including informal, developmental and welcoming venues where people were able to come, spend time, meet new people and be creative. For example; Spike Island provided a wide range of formal and informal spaces under one roof: gallery and exhibition spaces, workshops, business units, office spaces and a café; and Know Your place does the same in the digital sector.
- R9: Encourage more co-inhabited spaces for service users including young people, who were curious of the activities that surround them whilst accessing a service or hangout space. Some examples that were given:

- hang-out spaces for young people situated adjacent to challenging art installations or galleries
  - Japan apparently built sheltered housing adjacent to nurseries and schools to improve well being of old people and breakdown barriers between young and old
  - Old Fire Station in Oxford; a project where homeless people and the general public spent time together informally, breaking down preconceptions and stereotypes
- R10: Steps should be taken to create more affordable spaces to hire in the outer areas of Bristol and newly regenerated areas – where ‘collectives’ could be creative and local artists and voluntary organisations could engage communities in projects that improved their confidence to take part or even start their own initiatives
  - R11: Extend the services that traditional facilities like libraries offered – turn them into community ‘hubs’ that included, employment and advice sessions to draw people in but also provide arts /creative activities. This aligns to the strategy the council is currently pursuing in regards best use of library facilities and also the best use of the council’s office accommodation.
  - R12: Carefully consider the use of public spaces for events that aren’t free for all. It was suggested that the closure of public spaces for paid for events marginalised the less well off in the city and increased the divide between those “culturally included” and “culturally excluded”.

**Benefits and Investments:** Culture plays a key role in generating economic growth and prosperity in Bristol. With the annual visitor economy currently estimated at 1.2billion it was in everyone’s interest to ensure the cultural sector continued to grow and flourish. Attendees highlighted the importance of promoting both the economic benefits and improved levels of wellbeing that ‘culture’ in all its different forms could help to deliver.

It was recommended that Bristol needed new approaches to generate additional funding for cultural projects and activities in the future. Some suggestions of how this could be achieved were as follows, although it should be noted that opinions varied about how this could be achieved;

- R13: Consider the creation of additional Business Improvement Districts that could in turn help to promote the cultural offer of different areas
- R14: Officers look into the pros and cons of using discretionary business rates to support non-profit making organisations in the cultural sector. This would help maintain their work in local communities and to help to further some of the Council’s corporate objectives
- R15: Officers to look into the pros and cons of a Hotel / Bed Tax; funds could be ring-fenced for cultural events and organisations, for example, a ‘holistic arts and culture fund’. This could also help support projects in areas that often fell between ‘funding gaps’ and allow support to organisations /events that were spontaneous in their delivery.

**Inclusivity and Diversity:** There was widespread agreement from those who attended that ‘culturally’ Bristol was very successful. However, the Inquiry concluded that Bristol’s cultural sector was still not reaching its full potential because of persistent issues of inequality and the lack of diversity and engagement in some areas. A number of comments suggested that inequalities created barriers that stifled the growth of culture. It was therefore recommended that a newly developed cultural strategy should be developed to assist community cohesion and intercultural understanding and should encourage activities and projects that help increase social interaction between different geographical communities and communities of interest. The recommendations were;

- R16: Support and encourage more cultural projects and activities that help to bridge the gaps between different communities.
- R17: Taking steps to increase audience diversity and encourage people from less affluent backgrounds to participate.
- R18: Introduce measures to increase audience diversity and encourage and support people from less affluent backgrounds and different communities to participate
- R19: Acknowledge that it’s not only groups with protected characteristics that didn’t engage but generally those who lived in poorer areas who often weren’t involved – and identify ways to ‘involve everyone’.

**Identity:** It was suggested that as a destination Bristol needed to keep its ‘cultural offer’ fresh, exciting and innovative to continue attracting local, national and international audiences.

- R20: Bristol should continually promote aspects of its uniqueness both in the physical and digital environments. This includes embracing the negative or taboo aspects of its history and trying to achieve something positive from them. It was suggested that telling stories through art and culture aided our understanding of ‘who we are’. Some practical examples of how this might be done were:
  - Projects to engage communities in developing ‘image banks’ and ‘language banks’ to help unearth local heritage, customs, and interests. These could be used to kick-start cultural projects that communities will in turn want to engage with because they will be able to identify with them.
  - Have a city-wide arts and crafts invitation to ‘show case your work’. This could be promoted through a variety of channels including Neighbourhood Partnerships, with all exhibits in a ‘city talent display’ in the M Shed and/or museum for a period of time to draw new people in through the doors.

**Learning and development:** The inquiry highlighted the significant connections between lifelong learning, personal development and culture. It was important to acknowledge that cultural activities and events had a key role to play in enabling communities to experience new ideas and increase their levels of knowledge and understanding and as such build stronger communities. Recommendations that related to this were as follows:

- R21: Given that school curriculums were so jam-packed and the complex nature of getting funding to work within schools, providers should consider the use of after-school clubs to engage young people in arts creative activities.

- R22: Provide more opportunities which supported formal and informal learning through culture and heritage, enabling everyone to expand and develop their creative knowledge and skills.
- R23: Listen to the voices of children and young people, as artists and creative producers themselves, not just as an audience. 'Room 13' at Hareclive School was sighted by many as an example of good practice as a 'child led artist's studio'
- R24: It was felt that more efforts should be made to listen to the voices of children and young people, as artists and creative producers themselves, not just as an audience. It was generally agreed that schools and After School Clubs provided the best opportunities to address the issue of inequality of access to culture. 'Room 13' at Hareclive School as a 'child led artist's studio' was sighted by many as an example of good practice.

**Major and Minor Cultural Expressions:** The Inquiry concluded that large cultural events were essential for a city the size of Bristol but investing in the smaller, 'grass-roots' community based cultural activities were regarded as just as important. It was felt that the major elements were necessary for a successful cultural economy; they generated income, created jobs and enhanced the city's reputation. Investment in these events should not undermine the investment in grass root's events, exhibitions and actions which are expressions of those communities. Whereas the minor elements enabled the generating and nurturing of young talent capable of contributing to the cultural economy. The Inquiry Day recommended that;

- R25: The Cultural Strategy focus on enabling a programme of cultural events that would enable both major and grassroots activities to flourish.

## 5. Next Steps

The Place Scrutiny Commission will consider the draft report on 17<sup>th</sup> March 2016, following which it will be referred to the Mayor at a Cabinet meeting. Where recommendations are accepted by the Mayor, an action plan for implementation will be produced and progress monitored by the Place Scrutiny Commission on a 6 monthly basis.

Lead Members have requested that this report be referred to Full Council for information and discussion. A date for this will be advised in due course.

## Appendices

- Appendix 1 – Attendance List
- Appendix 2 – Inquiry Day Programme
- Appendix 3 – Speakers' Presentations





**Attendance List**Scrutiny Inquiry Day 10<sup>th</sup> December 2015**'How can we support Bristol's cultural sector to continue to grow and flourish?'****Councillors**

<b>Name</b>	<b>Job Title/Organisation</b>
Charlie Bolton	Councillor, BCC
Claire Hiscott	Councillor, BCC
Steve Pearce	Councillor, BCC
Simon Cook	Councillor, BCC
Craig Cheney	Councillor, BCC
Celia Phipps	Councillor, BCC
Helen Holland	Councillor, BCC
Martin Fodor	Councillor, BCC
Gus Hoyt	Councillor, BCC
Alastair Watson	Councillor, BCC
Sue Milestone	Councillor, BCC
Olly Mead	Councillor, BCC
Mhairi Threlfall	Councillor, BCC
Daniella Radice	Councillor, BCC
Estella Tincknell	Councillor, BCC
Anthony Negus	Councillor, BCC
Deborah Joffe	Councillor, BCC

**Other Attendees**

<b>Name</b>	<b>Job Title/Organisation</b>
Laura Pye	Service Manager Culture, BCC
Zak Mensah	Head of Transformation, Culture, BCC
Michele Farmer	Service Director for Early Help and Intervention, BCC
Judith Brown	Older People's Forum
Deborah Kinghorn	Policy and Research Adviser, BCC (Facilitator)
Andrea Dell	Service Manager - Policy, Scrutiny, Research & Executive Support, BCC
Philip Walker	Engagement, Culture Division, BCC
Barra Mac Ruairi	Strategic Director - Place, BCC
Romayne de Fonseca	Policy Advisor – Scrutiny, BCC (Facilitator)
Lucy Fleming	Scrutiny Co-ordinator, BCC (Facilitator)
Johanna Holmes	Policy Advisor – Scrutiny, BCC
Jon Smith	BCC Public Relations, BCC
Melissa Inman	Arts and Events Manager, BCC
Sam Mahoney	Democratic Services Officer, BCC
Jane Greenaway	Communications and Marketing, BCC (Facilitator)
Martin James	Youth Participation, BCC
Tom Oswald	Executive Office, BCC (Facilitator)
Carolyn Hassan	Knowle West Media Centre
Ray Barnett	Head of Collections and Archives, BCC

George Ferguson	Mayor of Bristol
Alistair Reid	Service Director - Economy, BCC
Louise De Cordova	Democratic Services (Facilitator)
Mohammad-Nassir Miah	Bristol Muslim Cultural Society
Martin Vegoda	Salaam Shalom
Neil Beddow	ACTA
Daryn Carter	Bristol Pride
Ben Hardy	Bristol 2015 & Balloon Fiesta & REM
Tom Morris	Bristol Old Vic
Emma Stenning	Bristol Old Vic
Professor Mike Basker	University of Bristol - Dean of the Faculty of Arts
Rich Warren	Bristol Festivals
Claire Doherty	Arnolfini
Louise Jennings	Associate Dean, Faculty of Arts, Creative Industries and Education, University of West of England
Sophie Giltinan	Bristol City Youth Council
Pasquale Fasulo	Arts & Media, City of Bristol College
Robin Hague	Learning Partnership West
Sophie Giltinan	BCYC
Carl Fuller	staff with BCYC
Thomas Dunn	1625 Independent People
Narasser Gordon	1625 Independent People
Tim Bleszynski	Arnolfini
Ali Robertson	Tobacco Factory
Julian Davis	Ujima Radio
Angela Higgins	Learning Partnership West
John Hirst	Destination Bristol
Dick Penny	Watershed
Helen Legg	Spike Island
Emma Harvey	Trinity Centre
Roger Griffiths	Ujima Radio
Dr Helen Manchester	University of Bristol
Phil Gibby	Arts Council England
Alex Homfray	Director, BOP Consulting
Professor Franco Bianchini	Professor of Cultural Policy & Planning at Leeds Beckett University
Matt Little	Real Ideas Organisation
Shamil Ahmed	Rife Magazine

## Appendix 2

## Bristol City Council Overview and Scrutiny – Scrutiny Inquiry Day

# ‘How can we support Bristol’s cultural sector to continue to grow and flourish?’

Date: Thursday 10<sup>th</sup> December, 2015

Venue: M Shed, Princes Wharf, Wapping Road, Bristol, BS1 4RN

Time: 9.30am to 3.15pm

## Programme

9.00 am **Registration and refreshments**

9.30 am **Welcome and Introduction**

- ◆ Councillor Charlie Bolton, Chair of the Place Scrutiny Commission – *Inquiry Day Chair*

9.35 am **A short film ‘We are Bristol’**

9.40 am **A Holistic View of Culture**

- ◆ Phil Gibby - Arts Council England

10.00 am **Teenage Kicks? Exploring cultural value from a youth perspective**

- ◆ Dr Helen Manchester - University of Bristol

10.15 am **Education and Culture**

- ◆ Matt Little - Real Ideas Organisation

10.30 am **Question and Answers Session**

10.40 am **10 Minute facilitated table discussion**

----- **10.50 – 11.00 am - 10 Minute Break** -----

11.00 am **Culture and the Creative Industries**

- ◆ Dick Penny and Shamil Ahmed - Watershed

11.15 am **Culture and Sense of Place**

- ◆ John Hirst - Destination Bristol

11.30 am **Cultural Policy and City Cultural Strategies**

- ◆ Professor Franco Bianchini - Leeds Beckett University

11.50 am **Question and Answers Session**

12.00 pm **15 Minute facilitated table discussion**

----- **12.15 – 12.45pm – Lunch & Networking** -----

12.45 pm **UK Cities Culture Report 2015**

- ◆ Alex Homfray - Director, BOP Consulting

1.00 pm **How Bristol City Council supports the industry**

- ◆ Laura Pye – Service Manager for Culture, BCC

1.15 pm **Bristol's approach**

- ◆ Emma Harvey - Trinity Centre
- ◆ Roger Griffith - Ujima Radio
- ◆ Helen Legg - Spike Island
- ◆ Melissa Inman - BCC Arts & Events Manager

1.55 pm **Cultural Benefits and Return on Investments**

- ◆ Laura Pye – Service Manager for Culture, Bristol City Council

2.15 am **Question and Answers Session**

2.30 pm **Group Workshops** - Delegates will be asked to consider one of the following questions;

**Question 1 - How can the growth of culture be maintained in Bristol?**

- Is Bristol getting it right?
- What can we learn from other cities?

**Question 2 - Which areas should a refreshed city-wide cultural strategy focus on?**

- Links to examples from other cities are included in the information pack and will be provided on the day

3.00 pm **Plenary feedback 2/3 key points from each group & summary of ideas**

3.10 pm **Chairs Closing Comments**

- ◆ Councillor Bolton

## Appendix 3

### ***SPEAKERS' PRESENTATIONS***

***Below are some of the slides from the speakers' presentations:***

***A. Dick Penny – Watershed***

***B. Franco Bianchini - Professor of Cultural Policy & Planning at Leeds Beckett University***

***C. Laura Pye – Service Manager Culture, Bristol City Council***

***D. Helen Legg – Director, Spike Island***